

GUAM CANCER TRUST FUND COUNCIL MEETING
MINUTES OF November 5, 2020
Online Zoom Meeting at 3:20 PM

ATTENDANCE:

Rachael T. Leon Guerrero, Chairperson, GCTF
Cathy Rivera Castro, Council Member
Remylynn Yamanaka, GCTF Project Manager

Yvette C. Paulino, Council Member, School of Health
Christian Delgado, GCTF Grant Budget Specialist

I. CALL TO ORDER

- Dr. Rachael Leon Guerrero called the meeting to order at 3:20 PM

II. REVIEW OF APPLICATIONS

- American Cancer Society (ACS): \$172,520.00
 - a. Current funding period ending 01/31/2021; application being reviewed independent of existing contract (funding intended to start 02/2021)
 - b. Proposal to fund applicants for 6 months or until the end of the FY 2021
 - i. Possibly 02/2021 to 10/31/2021
 - ii. Request organization to provide verification of funds being used for purposes listed and whether goals were accomplished
 - c. Possible funding of \$129,390.00; same monthly rate as initial request but reduced to fit proposed February to October timeframe
 - d. Application Evaluation
 - i. ACS provided all necessary documents listed on evaluation rubric
 - ii. Application approved with agreement from present council members (C. Castro & Y. Paulino)
- Catholic Social Services (CSS): \$544,791.85
 - a. Organization would need to reduce costs within the budget
 - i. Administrative costs total \$84,869.75 or about 15.8% of total funding
 - Admin costs to be reduced to \$62,000.00
 - Organization to provide documentation clarifying how funds were used
 - ii. Concerns regarding funds for salaries vacant respite worker salaries
 - Organization needs to provide justification for requested funds and that respite workers are tied directly to cancer patients
 - b. Application review recessed until next meeting
- **Next meeting scheduled for 11/12/2020 at 3:00 PM**
 - a. Edward M. Calvo (EMC) and Guam Memorial Hospital (GMH) applications to be reviewed at next meeting

III. ADJOURNMENT

Meeting adjourned around 4:10 PM