To CNAS Assessment Committee:

This is a reminder of our meeting tomorrow (8/29/08, 1300 @ ALS Conference rm 202). We basically need to discuss two items:

1. University-wide EER Committee Deadlines;

2. The attached document (summary updates for CNAS Assessment Activities especially   the WASC mandated ones).

Details on the above at the meeting.

Sorry for not reminding you earlier, but I've been home sick with the stomach flu and just got back to work this morning.

See you all tomorrow.

Henry

CNAS Assessment Committee
Minutes of 8/29/08 Meeting

The meeting was called to order at 1:10 pm @ ALS 202.

Members Present: Dr. Henry J. Taijeron, Chair and recorder, Dr. Prem Singh, Agriculture/CFS; Dr. Alicia Aguon, Mathematics; Dr. Grazyna Badowski, Mathematics; Prof. Han Tower Chen, Mathematics; Dr. Anatole Grishin, Mathematics; Dr. Maria Schefter, UOG NIH-RISE Program Evaluator; Dr. Fenglien Lee, CS/CIS; Dr. Carl Swanson, CS/CIS; Dr. Maika Vuki, Chemistry; and Dr. Frank Camacho, Biology.

1. University-wide EER Committee Deadlines:

    Initial draft report for each of EER's Subcommittees (Writing, Editing and Review Teams) tentatively due August 1, 2008; Final Draft tentatively due October 1, 2008; Final report due December 1; Subcommittees of EER are: Academic Quality, Student Success, Land Grant & Engagement, Institutional Efficiency and Effectiveness

2. A template was distributed to members to report AY 2007-2008 updates on degree program assessment activities including the program-level assessment plans that were displayed during the WASC Poster Session when WASC visited UOG in Spring 2007. Each CNAS's subcommittees (AG/CFS, BIOLOGY, CHEMISTRY, CS/CIS, and MATH) were asked to complete and submit their updates.   Concerns were brought up by members that faculties are being asked to continuously the same/similar reports on such activities every year. The following motion was made, seconded and unanimously passed (Prem/Carl):

    "The CNAS Assessment Committee recommends that UOG acquire, implement, and set-up for degree program (if needed) TRACDAT or similar at the Institutional Researcher/Assessment Coordination Office."

CNAS Assessment Committee
October 31, 2008 Meeting
Agenda

I.   Approval of Minutes of 8/29/08 Meeting

II.   Announcement

      A. Meeting with GCC on 10/3/08 (tracdat).

III. Updates on Assessment Activities (For Website)

      A.   Program-Level Assessment: Assessment Plans (or modified version) displayed at
            the WASC Poster Session in Spring 2007 (Must be completed by this fall 2008
            semester with report on recommendations for program improvement)

      B.   Course Outlines with defined SLOs: The submitted ones from program faculties
            and approved by CNAS-AAC and Dean Yudin are now at SVP (if nonsubstantive
            changes) or at Faculty Senate (if substantive changes)

      C.   SLOs and CMs

      D.   ASSESSMENT EXEMPLARS (Submitted to AQ Subcommittee of EER)

IV.   Report on October 16-18 UC Irvine Level II Conference (This will involve software like
      tracdat or similar with possibility of CNAS piloting project)

V.   Open Forum

VI.   Adjournment

CNAS Assessment Committee
October 31, 2008 Meeting
Minutes

Members present: Dr. Henry J. Taijeron (Chair/Recorder), Dr. Prem Singh, Dr. Maika Vuki, Dr. Frank Lee, Dr. Alicia Aguon, Dr. Grazyna Badowski, Prof. Han Tower Chen, Dr. Anatole Grishin.

I.   Minutes of October 8/29/08 Meeting approved with the recommended change on the following Committee motion of 8/29/08 meeting:

        From: "The CNAS Assessment Committee recommends that UOG acquire, implement, and set-up for degree program (if needed) TRACDAT or similar at the Institutional Researcher/Assessment Coordination Office."

        To: The CNAS Assessment Committee recommends that UOG acquire, implement, and set-up, if needed, TRACDAT or similar software at the Institutional Researcher/Assessment Coordination Office.

II.   It was announced that the Committee met with GCC on 10/3/08 regarding tracdat. It was also announced that Dean Lee S. Yudin and Ms. Deborah Leon Guerrero, Director of Academic Assessment and Institutional Research, also attended the meeting.

III.   Updates on Assessment Activities (For Website) were discussed. The members were informed that the following items will be posted on the CNAS web page:

        A.   Program-Level Assessment: Assessment Plans (or modified version) displayed at the WASC Poster Session in Spring 2007 (Must be completed by this fall 2008 semester with report on recommendations for program improvement)

        B.   Course Outlines with defined SLOs: The submitted ones from program faculties and approved by CNAS-AAC and Dean Yudin are now at SVP (if nonsubstantive changes) or at Faculty Senate (if substantive changes)

        C.   SLOs and CMs

        D.   ASSESSMENT EXEMPLARS (Submitted to AQ Subcommittee of EER)

IV.   It was announced that UOG is now in the process of establishing an "Institution-wide Assessment System." This is one of the reasons why UOG sent a team to attend the October 16-18 UC Irvine Level II WASC Conference. As a consequence, UOG needs to purchase/lease software such as tracdat or similar. The chair announced that CNAS will possibly pilot such a project (The UOG Team Report was distributed). The chair also announced at the meeting that he will be emailing the "WASC Rubrics" to the members of the Committee.

The meeting was adjourned at about 2 pm.

CNAS Assessment Committee
December 5, 2008 Meeting
Agenda

I.   Approval of Minutes of 10/31/08 Meeting

II.   Announcements

        A. UOG Institution-wide Assessment System - Accountability Management System
           (AMS) software

        B. WASC EE Poster Session Timeline and Required Elements for WASC Educational
           Effectiveness Visit in March 2009.

        C. University Assessment Committee

III.   Updates on Assessment Activities (For Web page)

        A. About CNAS Assessment

        B. Assessment Committee

        C. Summary of Assessment Activities

        D. Degree Program SLOs/CMs

           For each degree program at CNAS (Agriculture, Biology, Chemistry, Computer
           Science/Computer Information Systems, Consumer and Family Sciences and
           Mathematics), the following will be posted on the website:

           1. Course Outlines

           2. Course Syllabi

           3. SLOs/CMs

IV.   Open Forum

V.   Adjournment

CNAS Assessment Committee
December 5, 2008 Minutes
(Amended to include members present)

Members present: Dr. Henry J. Taijeron (Chair/Recorder), Dr. Maika Vuki, Dr. Frank Camacho, Prof. Han Tower Chen, Dr. Fenglien Lee, Dr. Maria Schefter, Dr. Prem Singh, Dr. Carl Swanson

I.   Minutes of 10/31/08 Meeting were approved.

II.   The following announcements were made:

    A.   UOG Institution-wide Assessment System - Accountability Management System (AMS) software document was distributed. Committee recommended that:

        1.   We seek input from other college users of AMS;
        2.   Chair email e-copy of the Power Point Presentation of AMS (Dr. Webster Thompson) for the online meeting that was held November 26, 2009.

    B.   Document on the WASC EE Poster Session Timeline and Required Elements for WASC Educational Effectiveness Visit in March 2009 was distributed.

    C.   Document regarding the newly formed University wide Assessment Committee from SVP Whippy's was distributed.

III.   Updates on Assessment Activities for CNAS'S Web site were distributed that include:

    A. About CNAS Assessment
    B. Assessment Committee
    C. Summary of Assessment Activities
    D. Degree Program SLOs/CMs
    For each degree program at CNAS (Agriculture, Biology, Chemistry, Computer Science/Computer Information Systems, Consumer and Family Sciences and Mathematics), the following will be posted on the website:

        1. Course Outlines
        2. Course Syllabi
        3. SLOs/CMs

    (The above Section III items are now posted at our UOG/CNAS Website with the recommended amendments suggested by members on the Committee)

The meeting was adjourned at approximately 1 pm.

CNAS Assessment Committee
January 30, 2009 Meeting
Agenda

I.   Call to Order

II.   Approval of Minutes of 12/5/08 Meeting

III.   Announcements

        A.   WASC Visit: March 30-April 3, 2009
              1. March 20, 2009: Practice Poster Session
              2. March 31, 2009: Real Poster Session
        B.   Faculty Development Day: Feb. 20, 2009
        C.   Announcement @ Dean's 1/26/09 Meeting: Once Again - UOG anticipating
              financial problems
        D.   Assessment Software: AMS, TRACKDAT, ETC. (Still pending availability of
              Funds)
        E.   CNAS Assessment on UOG Website:
              http://www.uog.edu/dynamicdata/CNASAssessment.aspx?siteid=2&p=20
        F.   University Assessment Committee Report
              1. Establishing Institutional Expected SLOs
              2. Systematize/Institutionalize Assessment
                 a.   Establishing cycle and deadlines for plans reports, closing the loop
                 b.   Guidelines for basic components of an assessment plan (e.g., identifying expected SLOs,
                      culture of evidence)

IV.   WASC EE Posters:

        A.   For Discussion:
              Proposed Posters for AG, BIO, CFS, CHEM, CS/CIS, MATH (Must have final draft completed
              ASAP – At least completed before Feb. 20 – See Item IV below)

              Recall - Required Elements in Final Poster:
              1. Trend data on available info such as: credit-hour production; number of declared
                 majors; number of graduates per year
              2. Student learning objectives/outcomes for the program
              3. Student internship or practicum activity outcomes
              4. Examples of assessment tools
              5. Examples of student work and how they were assessed and standards used for
                 Evaluation
              6. Example of a completed assessment activity (information/data from an
                 assessment activity)
              7. Example of "closing the loop" with an action that occurred because of some
                 assessment analysis
              8. Curricular map showing visually which courses cover which learning objectives.

V.   Final Poster Presentation @ Faculty Development Day?

VI.   Open Forum

VII.   Adjournment

CNAS Assessment Committee
January 30, 2009 Meeting
Minutes

Members present: Dr. Henry J. Taijeron (Chair/Recorder), Dr. Alicia Aguon, Dr. Grazyna Badowski, Dr. Maika Vuki, Dr. Frank Camacho, Prof. Han Tower Chen, Dr. Anatole Grishin, Dr. Fenglien Lee, , Dr. Maria Schefter , Dr. Prem Singh

I.   The meeting was called to Order at 1:05 pm.

II.   Minutes of 12/5/08 Meeting was approved with the amendment of listing members present at the meeting (See attached amended minutes)

III.   The following announcements were made:

        A.   WASC Visit: March 30-April 3, 2009

              1. March 20, 2009: Practice Poster Session
              2. March 31, 2009: Real Poster Session

        B.   Faculty Development Day: Feb. 20, 2009 (See Item V below for further discussion)

        C.   Announcement @ Dean's 1/26/09 Meeting: Once Again - UOG anticipating financial problems.

        D.   Assessment Software: AMS, TRACKDAT, ETC. (Still pending availability of Funds) – Chair did inform the Committee that Ms. Deborah Leon Guerrero, Chair of the University-wide Assessment Committee, recommended that we proceed and obtain three of these assessment software with quotes.

        E.   CNAS Assessment is now posted at the UOG Website- visit: http://www.uog.edu/dynamicdata/CNASAssessment.aspx?siteid=2&p=20

        F.   The chair reported the following updates on the University-wide Assessment Committee's Jan. 29 meeting:

              1. Establishing Institutional Expected SLOs

              2. Systematize/Institutionalize Assessment:

                 a. Establishing cycle and deadlines for plans reports, closing the loop

                 b. Guidelines for basic components of an assessment plan (e.g., identifying expected SLOs, culture of evidence)

IV.   Discussion on the WASC EE Posters:

    A.   The proposed posters for AG, BIO, CFS, CHEM, CS/CIS, and MATH were distributed. Members were informed that we must have the final draft completed ASAP – At least completed before Feb. 20 if we are to present our posters at Faculty Development Day (See Item V below).

    B.   The Chair informed the members of what are the required elements in the final poster:

        1. Trend data on available info such as: credit-hour production; number of declared majors; number of graduates per year

        2. Student learning objectives/outcomes for the program

        3. Student internship or practicum activity outcomes

        4. Examples of assessment tools

        5. Examples of student work and how they were assessed and standards used for Evaluation

        6. Example of a completed assessment activity (information/data from an assessment activity)

        7. Example of "closing the loop" with an action that occurred because of some assessment analysis

        8. Curricular map showing visually which courses cover which learning objectives.

V.   The Chair asked the members about the possibility of presenting our posters @ Faculty Development Day. Members agreed to go back to their respective program faculty to discuss this with them before any decision is made.

VI.   The meeting was adjourned at approx. 2:50 pm.

CNAS Assessment Committee
February 13, 2009 Meeting
Agenda

I.   Call to Order

II.   Approval of Minutes of 1/30/09 Meeting

III. Announcements

      A.   Reminders:
            1. WASC Visit on March 30-April 3, 2009 and the following:
               a.   March 20, 2009: Practice Poster Session
               b.   March 31, 2009: Real Poster Session
            2. Faculty Development Day on Feb. 20, 2009

      B.   Update on Assessment Software (AMP, TRACDAT, …)

      C.   Update: University Assessment Committee Meeting on 2-13-09, 9 am

IV.   WASC EE Posters:

      A.   Update report from members on WASC Poster presentation @ Faculty Development Day?
            1. Who will be presenting (If yes, Need final poster with page 2 completed by Monday, 2/16/09 am –
               on or before noon)?
            2. All draft posters will be posted at Faculty Development Day to obtain input from other faculty?
            3. All posters must be finalized by 3/9/09?

      B.   Recall - Required Elements in Final Poster:

REQUIRED ELEMENTS	UPDATE
Trend data on available info such as: credit-hour production; number of declared majors; number of graduates per year	Currently being finalized by Chair using UOG Fact Book (Proposed Poster will be distributed to members when done)
Student learning objectives/outcomes for the program	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty
Student internship or practicum activity outcomes	To be placed on Table by program faculty if Available
Examples of assessment tools	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Examples of student work and how they were assessed and standards used for Evaluation	To be placed on Table by program faculty if available
Example of a completed assessment activity (information/data from an assessment activity)	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Example of "closing the loop" with an action that occurred because of some assessment analysis	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Curricular map showing visually which courses cover which learning objectives	Displayed on WASC Poster by each of CNAS's Degree Program Faculty

V.   Open Forum

VI.   Adjournment

REQUIRED ELEMENTS	UPDATE
Trend data on available info such as: credit-hour production; number of declared majors; number of graduates per year	Currently being finalized by Chair using UOG Fact Book (Proposed Poster will be distributed to members when done)
Student learning objectives/outcomes for the program	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty
Student internship or practicum activity outcomes	To be placed on Table by program faculty if Available
Examples of assessment tools	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Examples of student work and how they were assessed and standards used for Evaluation	To be placed on Table by program faculty if available
Example of a completed assessment activity (information/data from an assessment activity)	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Example of "closing the loop" with an action that occurred because of some assessment analysis	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Curricular map showing visually which courses cover which learning objectives	Displayed on WASC Poster by each of CNAS's Degree Program Faculty

CNAS Assessment Committee
February 13, 2009 Meeting
Minutes

Members present: Dr. Henry J. Taijeron (Chair/Recorder), Dr. Alicia Aguon, Dr. Grazyna
Badowski, Dr. Maika Vuki, Dr. Frank Camacho, Prof. Han Tower Chen, Dr. Anatole Grishin, Dr.
Fenglien Lee.

I.   Meeting was called to order at 10:10 am.

II.   Minutes of 1/30/09 were approved.

III.   The following announcements were made:

        A.   Reminders:

              1. For WASC Visit on March 30-April 3, 2009:
                 a. March 20, 2009: Practice Poster Session;
                 b. March 31, 2009: Real Poster Session.

              2. Faculty Development Day on Feb. 20, 2009.

        B.   Update on Assessment Software (AMP, TRACDAT, …): The Chair (of CNAS
              Assessment Committee) announced that the University Assessment Committee
              (UAC) is continuing its efforts to purchase/lease/etc. an assessment software.

        C.   The UAC met on 2-13-09, 9 am. The Chair (of CNAS Assessment Committee)
              announced the following items that were on the agenda at the UAC meeting:

              1. Assessment Software (AMP, TRACDAT, …) – See Section III-B above;

              2. TaskStream-AMS has scheduled web-based demonstrations on (a copy of the
                 email from Webster Thompson, President of TaskStream-AMS of Advanced
                 Educational Excellence was distributed):

                 a. Thursday, February 12th at 2 pm ET
                 b. Tuesday, February 17th at 1 pm ET
                 c. Thursday, February 19th at 2 pm ET
                 d. Tuesday, February 24th at 2 pm ET
                 e. Wednesday, February 25th at 2 pm ET

              3. The updated "Institutionalizing Assessment Annual Progress Report" template
                 was distributed.

IV.   WASC EE Posters:

    A. Updates/changes on WASC Posters especially page 2 for each poster (if any) must be reported to Chair via email for presentation @ Faculty Development Day (FDD). If any, need these changes emailed to Chair by Monday, 2/16/09 am – on or before noon;

    B. Dr. Maika Vuki (Chemistry) and Dr. Grazyna Badowski (Math) volunteered to present at FDD;

    C. It was announced that all posters must be finalized for WASC Visit by 3/9/09;

    A. Members were informed of the following required Elements in Final Poster:

REQUIRED ELEMENTS	UPDATE
Trend data on available info such as: credit-hour production; number of declared majors; number of graduates per year	Currently being finalized by Chair using UOG Fact Book (Proposed Poster will be distributed to members when done)
Student learning objectives/outcomes for the program	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty
Student internship or practicum activity outcomes	To be placed on Table by program faculty if Available
Examples of assessment tools	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Examples of student work and how they were assessed and standards used for Evaluation	To be placed on Table by program faculty if available
Example of a completed assessment activity (information/data from an assessment activity)	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Example of "closing the loop" with an action that occurred because of some assessment analysis	To be displayed on WASC Poster by each of CNAS's Degree Program Faculty if available
Curricular map showing visually which courses cover which learning objectives	Displayed on WASC Poster by each of CNAS's Degree Program Faculty

V.   Meeting was adjourned at 10:55 am

/S/ Dr. Henry J. Taijeron

CNAS Assessment Committee
March 6, 2009 Meeting
Agenda

I.   Call to Order

II.   Approval of Minutes of 2/13/09 Meeting

III.   Announcements

        A.   Reminders regarding WASC Visit:

                1. WASC Visit from March 30-April 3, 2009;
                2. March 20, 2009: Practice Poster Session from 5 pm – 7 pm;
                3. March 31, 2009: Real Poster Session from 5 pm – 7:30 pm.

        B.   Update Report - University Assessment Committee 2-27-09 Meeting:

                1. Update on Assessment Software (AMP, TRACDAT, …) – University Wide Assessment
                    Committee still working on the purchase/lease/etc. for one of this software;
                2. Institutionalizing Assessment Annual Progress Report to SVP Whippy for her approval – Newly
                    proposed deadline for annual reports now April 1st (See attached Memo and Proposed Template);
                3. Library collection of reference material on assessment;
                4. Proposed "In-house" faculty mini workshops;
                5. Revisions to Program Review Policy and Procedures from CLASS-AAC (See attached).

        C.   Congratulations to Math for being selected as one of four programs to be reviewed in depth
                by a visiting WASC team member (According to Ms. Deborah Leon Guerrero, Dev Math will not be
                included in this). FYI:

                    Date/Time: Wednesday, April 1, 2009/10:10am-11am
                    WASC team member: K. Gail Whitaker

IV.   Old Business and Continuing Business

        A. WASC EE Posters

        1. All posters must be finalized by March 9 and all will be printed by March 13 (These are the
            draft posters displayed during Faculty Development Day. Must inform Chair via email an e-
            copy of any amended poster by Monday afternoon, 3/9/09).

V.   New Business

        A. Long Term Assessment Plan (5-year Plan?) – Each degree program faculty must
            come up with this plan (Detailed discussion after WASC visit)

VI.   Next Meeting, Friday, 4/10/09, Time: TBA

VII.   Open Forum

VIII.   Adjournment

Members present: Dr. Henry J. Taijeron (Chair/Recorder), Dr. Prem Singh, Dr. Grazyna
Badowski, Dr. Maika Vuki, Dr. Frank Camacho, Prof. Han Tower Chen, Dr. Anatole Grishin, Dr.
Fenglien Lee, Dr. Carl Swanson, Dr. Maria Schefter.

I.   The meeting was called to order at 1:10 pm at ALS202.

II.   Minutes of 2/13/09 approved as distributed.

III.   The following announcements were made:

   A.   Reminders regarding WASC Visit:
         1. WASC Visit from March 31-April 3, 2009;
         2. March 20, 2009: Practice Poster Session from 5 pm – 7 pm, @ the Fieldhouse;
         3. March 31, 2009: Real Poster Session from 5 pm – 7:30 pm, @ the Fieldhouse.

   B.   Update Report - University Assessment Committee 2-27-09 Meeting:
         1. Update on Assessment Software (AMP, TRACDAT, …) – University Wide
            Assessment Committee still working on the purchase/lease/etc. for one of these
            software;
         2. Institutionalizing Assessment Annual Progress Report to SVP Whippy for her
            approval – Newly proposed deadline for annual reports now April 1st (See
            attached Memo and Proposed Template);
         3. Library collection of reference material on assessment (Chair was asked to follow
            up with Dee LG on this issue about some 40 titles on assessment that were posted
            at RFK);
         4. Proposed "In-house" faculty mini workshops;
         5. Revisions to Program Review Policy and Procedures from CLASS-AAC (See
            attached).

   C.   Congratulations to Math for being selected as one of four programs to be reviewed in
         depth by a visiting WASC team member (According to Ms. Deborah Leon Guerrero,
         Dev Math will not be included in this). FYI:

         Date/Time: Wednesday, April 1, 2009/10:10am-11am
         WASC team member: K. Gail Whitaker

         Dr. Anatole, math faculty Committee member, asked Chair to set up a meeting
         with the University Assessment Committee and/or with SVP Whippy to try and get
         more details and clarification of this "Math Audit." Chair agreed to do this.

IV.   Old Business and Continuing Business

     A. WASC EE Posters
     1.   Chair informed Committee that all posters must be finalized by March 9 and all will be printed by March 13 (These are the draft posters displayed during Faculty Development Day. Chair asked members to email an e-copy of any amended poster by Monday afternoon, 3/9/09).

V.   New Business

     A. Chair informed Committee of the Long Term Assessment Plan (5-year Plan?) that each degree program faculty must submit. The Chair informed Committee that the details on this will be brought up after the WASC visit.

VI.   Chair informed the Committee that the next meeting is TBA and will be officially finalized after the WASC visit.

VII.   The meeting was adjourned at 2:25 pm.

Submitted by: Dr. Henry J. Taijeron, Chair/Recorder

CNAS Assessment Committee
May 1, 2009 Meeting
Agenda

I.   Call to Order

II.   Approval of Minutes of 3/6/09 Meeting

III.   Announcements

        A.   WASC EER Spring 2009 Exit Report

        B.   Update on WASC EER Spring 2009 Visiting Team Initial Report:
                According to Dee LG's 4/29/09 email (copy attached): The WASC EER visiting
                team's report was given to WASC and UOG (i.e., senior management) last week and
                is under review before release to the campus and island community. The report was
                given to the EER steering committee just today and they will work with the SVP to
                recommend a response to the report which is due to WASC on May 7. At its June
                meeting, which the President and/or SVP will attend, WASC will act on the visiting
                team's report and consider UOG's response.

        C.   Update on Assessment Software:
                Had online meeting at 9 am (5/1/09) with Mr. Scott Johnson from tracdat. Chair will
                work with Dean Yudin and Ms. Dee LG to pursue this software and try to have this
                software in place by fall 2009 (Of course this all depends on the availability of
                funds).

IV.   Old Business and Continuing Business

        A. CNAS's Degree Programs Long Term Assessment Plans

V.   New Business

VI.   Next Meeting will be at the beginning of Fall 2009

VII.   Open Forum

VIII.   Adjournment

CNAS Assessment Committee
May 1, 2009 Meeting
Minutes

I.   The meeting was called to order at 1:10 pm.

II.   The Minutes of 3/6/09 Meeting was approved as distributed.

III.   The following announcements were made/discussed:
        A. WASC EER Spring 2009 Exit Report (The exit report by the WASC visiting team was
            positive in general)
        B. Update on WASC EER Spring 2009 Visiting Team Initial Report:
            According to Dee LG's 4/29/09 email (copy attached): The WASC EER visiting team's
            report was given to WASC and UOG (i.e., senior management) last week and is under
            review before release to the campus and island community. The report was given to the
            EER steering committee just today and they will work with the SVP to recommend a
            response to the report which is due to WASC on May 7. At its June meeting, which the
            President and/or SVP will attend, WASC will act on the visiting team's report and consider
            UOG's response.
        C. Update on Assessment Software:
            Had online meeting at 9 am (5/1/09) with Mr. Scott Johnson from tracdat. Chair will work
            with Dean Yudin and Ms. Dee LG to pursue this software and try to have this software in
            place by fall 2009 (Of course this all depends on the availability of funds).

IV.   Old Business and Continuing Business
        A. CNAS's Degree Programs Long Term Assessment Plans
            The Chair distributed long-term assessment plans for each of CNAS's Degree Programs
            (AG, BIO, CFS, CHEM, CS/CIS, and MATH). The following recommendations were made
            by the Committee:
            1. Several amendments were suggested by the members regarding the templates. The Chair
                will make the appropriate suggested amendments on the templates and email the
                amended versions of the templates to the members.
            2. Maika suggested that the Committee come up with a rubric for critical thinking.
            3. Anatole asked the Chair to email the members the Science GE SLOs that were emailed to
                us by the University-Wide GE Committee. Chair agreed to do this.

V.   New Business (No new business was brought up)

VI.   Next Meeting will be at the beginning of Fall 2009

VII.   Open Forum:
        A. Chair was asked to find the name of the faculty of the WASC visiting team from the
            University of Hawaii (Hilo);
        B. The mini workshops on assessment announced by the University Assessment Committee was
            brought up for discussion. Maika mentioned that these mini workshops are similar to the
            workshops done by each of CNAS's degree program faculty during the AY 2007-2008.
        C. Prem recommended that the Chair to check with Dean Yudin about a "CNAS Assessment
            Development Day" luncheon for the Committee members.

VIII.   The meeting was adjourned at 2 pm.