

AN498 INTERNSHIP IN ANTHROPOLOGY



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CLASS MEETINGS

WEEKLY meetings with the instructor will be carried out to review progress.

CATALOG DESCRIPTION

This course is designed to introduce students to the application and relevance of anthropology in the workplace, and is suitable for anthropology students of junior or senior standing. Placement with an appropriate host organization will be coordinated in association with the student's advisor. The student works a designated number of hours over the course of the semester, and holds regular meetings with the appropriate instructor. A final assignment will draw upon the knowledge and skills gained during the period of the internship. Can be retaken for credit if the content is different.

ADA Accommodation Services

If you are a student with a disability who will require an accommodation(s) to participate in this course, please contact the Student Counseling and Advising Service Accommodations office to discuss your specific accommodation needs confidentially. You will need to provide me with an accommodation letter from the Student Counseling and Advising Service Accommodations counselor. If you are not registered with the ADA office, you should do so immediately at the Student Center, Rotunda office #4, Ph/TTY.: 735-2460, to coordinate your accommodation request.

INFLUENZA STATEMENT

As flu season looms ahead please take prudent steps to take care of yourself and others around you. If you develop flu symptoms (fever with aches and pains, etc) then do the following:

1. Stay home and rest, especially if you have a fever.
2. Contact your instructor by email or phone beforehand and make arrangements for class-work.
3. Stay healthy and keep fit. Remember that people who smoke are more susceptible to respiratory illnesses such as catching the flu or a cold.
4. If needed go to the Department of Public Health or your medical doctor for evaluation. Students may also contact the Student Health Office for advice at 735-2225.

LEARNING OBJECTIVES

AN498 Student Learning Outcomes	AN Program Learning Outcomes	Institutional Learning Outcomes	Gen Ed Tier II: 5 Cultural Perspectives	AN498 Course Assignments
Appreciation of the application and relevance of anthropology in the workplace.	Utilize the concept of cultures as a fundamental organizing concept of anthropology	<p>Mastery of critical thinking and problem solving</p> <p>Effective oral and written communication</p> <p>Understanding and appreciation of culturally diverse people, ideas and values in a democratic context</p> <p>An appreciation of the arts and sciences</p> <p>An interest in personal development and lifelong learning</p>	Awareness of diverse cultural perspectives	Essay
<p>Demonstrate an ability to apply anthropology theory and practice in the work place;</p> <p>Understanding of the professional, political and ethical issues involved in the practice of anthropology in the work place.</p>	<p>Understand the current issues and debates in the subfields of anthropology.</p> <p>Articulate knowledge of the history and theories of anthropology</p>	<p>Effective oral and written communication</p> <p>Understanding and appreciation of culturally diverse people, ideas and values in a democratic context</p> <p>An appreciation of the arts and sciences</p> <p>An interest in personal development and lifelong learning</p>	Intercultural diversity: ethical components	Essay
Demonstrate an ability to record, document and interpret anthropological evidence, and a proficiency in the citation of research.	<p>Collect anthropological data according to generally accepted professional anthropological practices; and</p> <p>Analyze anthropological data in both oral and written forms.</p>	<p>Mastery of critical thinking and problem solving</p> <p>Mastery of quantitative analysis</p> <p>Understanding and appreciation of culturally diverse people, ideas and values in a democratic context</p> <p>Responsible use of knowledge, natural resources, and technology</p>	Significance of tolerance, both regionally and globally	Essay

REQUIRED TEXTS

There are no required texts for this practicum course. Students are expected to collect written materials from the host organization concerning the mission and scope of the organization. Further materials may be provided by the instructor, such as literature on organizational theory in anthropology, or appropriate methods of data collection etc.

METHODS OF INSTRUCTION

The method of instruction for this course is through participation in a partner organization. Partner organizations may include federal and local agencies, and firms, for example, the National Park Service, Fish and Wildlife Ritidian Unit, Department of Parks and Recreation, Department of Agriculture, Guam Preservation Trust, Guam Humanities Council, Micronesian and Guam HPOs, GMH, DOC, GPD, MARC, and international and local archaeological contractors. Given the broad 4-field nature of anthropological inquiry and employment students may select other organizations of their choice with the consent of their instructor. Students are expected to set up their internship ahead of time, prior to the start of semester. An MOU needs to be secured between the partner organization and the University of Guam.

ATTENDANCE

Attendance is established between the student and the host organization. The student is expected to put in not less than 60 hours over the course of the session. Hours are to be agreed the host agency and student. Hours are flexible to accommodate special projects and Summer School Internships. Therefore, given the instructor's consent, a student may put in three weeks full-time. No reimbursement of costs or wages is required by UOG or the host organization, although students are free to apply for travel grants, bursaries, and other awards to support their internship. A monthly meeting between students and instructor is required to keep track of progress and to assist with any issues.

ASSIGNMENT SUBMISSIONS

The essay needs to be submitted into Moodle by the due date, 6 DECEMBER. **LATE SUBMISSIONS** will not be accepted unless they are accompanied by a valid reason, for example, a medical certificate. Students who fail to attend the internship meetings for three weeks without explanation may be assumed to have withdrawn from the course. If your assignment is going to be late or you are going to be absent then make sure to contact your instructor.

GRADED ASSIGNMENT

One 3,000-word essay discussing the organization, mission, and internship experience is required to pass this course. Essay must include an organization chart showing the various positions in the hierarchy. A courtesy copy of the essay may be supplied to the host organization with the student's approval.

PLAGIARISM

The term "plagiarism" includes, but is not limited, to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials (UOG Student Handbook, p. 49). Cases of plagiarism are referred to the Student Discipline and Appeals Committee. In this course, the penalty for plagiarism will result in no credit for the assignment and possible failure in the course.

The use of Artificial Intelligence (AI) as a research tool is allowed, but it must not replace the student's original ideas, creativity, and critical thinking. AI should be used only as a tool to assist in research, and proper attribution must be given to any AI-generated content. All work submitted for grading must be the sole product of the student's endeavors. Any violation of academic integrity will be dealt with accordingly.

Example of attribution language:

“The author generated this text in part with GPT-3, OpenAI’s large-scale language-generation model. Upon generating draft language, the author reviewed, edited, and revised the language to their own liking and takes ultimate responsibility for the content of this publication.”

Avoid statements such as, “chatGPT knows...”, or “ChatGPT thinks...”; instead, use “According to chatGPT...” or “ChatGPT’s output...”.

COMMUNICATION/EMAIL POLICY

University policy states that official communications will be sent using university assigned (@gotriton or @triton) email addresses. University electronic mail and messaging is to be used to enhance and facilitate teaching, learning, scholarly research, support academic experiences, and to facilitate the effective business and administrative processes of the University. (OIT policy manual, 3.10, p. 36).

ADA ACCOMMODATION SERVICES

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STATEMENT TO GUARD MEMBERS

If you are a Guard member and apply to be deployed during the semester, in order to be given any accommodation or an incomplete grade, you *must* discuss your situation with the instructor personally *before* you apply. If you apply for deployment without bringing it to the instructor's attention in advance, no accommodations will be made under any circumstances. If, on the other hand, you see your instructors in advance, they will discuss your situation with you and we will see what can be done. Keep in mind, however, that the final decision about whether or not accommodations will be allowed, or an incomplete grade given, is at the instructor’s discretion, and is therefore not guaranteed.

TOBACCO-FREE CAMPUS

Tobacco-free/Smoke-free campus: UOG is a tobacco-free campus. Thank you for not using tobacco products on campus, and for helping make UOG a healthy learning and living environment.

WRITING STANDARDS

Essays must be TYPED. Use standard A4 format, double-spaced, with half-inch margins. Type in Times New Roman, size 12 font. Footnotes should be used sparingly and appear at the bottom of the page concerning the note (and not be bunched together at the end). Make sure to turn the grammar check and the spell check on. Cite websites in the footnotes only; do not include them in your list of references.

The referencing style is the Chicago Manual of Style: Author-Date System:

https://www.chicagomanualofstyle.org/tools_citationguide.html

Cite the Author and Date in the text and provide a full reference list in alphabetically order at the end of your writing using: Author, Date, Title of Publication, or Article and Journal, Place, Publisher.

A GUIDE TO STRUCTURING, ORGANIZING AND WRITING EXPOSITORY ESSAYS

Adapted from Dean James Sellmann, College of Liberal Arts, UOG.

Read over the essay question carefully; and select examples from the material that you both know the most about and are the most interested in answering. First, review the reading material and lecture notes. Then, begin to structure your ideas by writing an outline, i.e. make a plan of action in order to carry out your intended aim. Reread the question carefully and draw out the point that it is asking you to make. Then, reformulate that part of the question to make your thesis statement. Each essay is governed by a proposal or thesis statement that clearly states the point to be argued and hopefully proved in your essay.

A. Thesis: state the aim of your essay. (15% of essay grade)

In the first paragraph of your essay, you should give your thesis statement, that is, what you intend to prove in writing your essay. For example, say something like the following: “In this essay I show that people need to learn from history’s lessons to better plan for the future,” or “I argue that Turner’s view of liminality is the most reasonable, because of these points x, y, z,” or “I argue that view Z is insupportable given points A, B, C,” or create your own thesis statement.

B. Body: execution of your plan. (70% of essay grade)

Carry out the plan as already stated, which should include:

1. Definition & clarification of key terms;
2. Helpful distinctions for understanding your view;
3. Statement of your view with examples to illustrate it;
4. Give arguments &/or discuss the evidence which supports your view.
5. Most importantly, state any supporting evidence and discuss how well your arguments and evidence support your view. In other words, examine your own view in a critical manner pointing out any possible counter evidence to your view and deal with such counter evidence. Be sure to criticize your thesis and counter that criticism.

C. Conclusion. (15% of essay grade)

With respect to the issue at hand, (1) state, and (2) discuss what your view brings out or points to, and (3) discuss why and how your view seems to follow from your reasoned and supported discussion.

The Moodle Key is 

COURSE CALENDER

WEEK 1.

16 AUGUST: WELCOME, INTRODUCTIONS, COURSE CONTENT

WEEK 5.

13 September: DISCUSS AND REVIEW PROGRESS

Review progress and any concerns

WEEK 8.

4 October: DISCUSS AND REVIEW PROGRESS

Review progress and any concerns

WEEK 12.

1 November: DISCUSS AND REVIEW PROGRESS

Review progress and any concerns

WEEK 15.

22 November: DISCUSS AND REVIEW PROGRESS

Review progress and any concerns

WEEK 17.

6 December: FINALISE & SUBMISSION OF ESSAY

The 3,000 word essay should be submitted onto Moodle by 6pm on 2 August.

NO EXAMS IN THIS COURSE. THE GRADE IS BASED ON THE ESSAY AND COMPLETION OF THE 60 HOURS WORK.

GRADE ALLOCATION

The final grade awarded will appear as a letter, representing the following marks:

A+	Outstanding, 98-100
A	Excellent, 94-97
A-	Approaching Excellent, 90-93
B+	Very Good, 87-89
B	Good, 83-86
B-	Approaching Good, 80-82
C+	Above Average, 76-79
C	Average, 70-75

FANUCHANAN (FALL) 2023, AN 498: INTERNSHIP IN ANTHROPOLOGY

- D Marginal, 60-69
- F Fail, Below 60
- UW Unofficial withdrawal assigned by Registrar—stopped attending class and did not submit required documents. It will become an F and has a greater impact on the student's financial aid than an assigned F grade because it shows non-attendance, no attempt to complete the course.
- W Withdrawal assignment by the Registrar—stopped attending class and submitted required documents.