

TH 105 ♦ Stagecraft

University of Guam ♦ Fanuchånan / Fall 2024

Class Information

T & TH 11:00 AM - 12:20 PM
Fine Arts Building Auditorium
3.0 Credits

Instructor

Christian Jay Santiago
santiagoc2356@triton.uog.edu

Course Objectives

This course introduces the student to methods of technical theatre in the areas of scenic and costume construction, rigging, and lighting. Students will learn how to safely and responsibly use the tools, equipment, and materials necessary to create a theatrical production.

Recommended Materials

Recommended Reading (optional)

Backstage Handbook by Paul Carter and George Chiang
Illustrated Theatre Production Guide by John Holloway and Zachary Sribling
Stagecraft Fundamentals by Rita Kogler Carver
Theatrical Design and Production by J. Michael Gillette

Recommended Tools

All tools and materials needed to complete class projects will be provided for all students, however, it is recommended that you eventually purchase some basic tools and PPE that fit your needs.

Basic Tools: Pencils & Markers, 16ft or 25 ft Tape Measure, Multi-tool, Utility Knife, Tool Belt, Adjustable Wrench, Small Flashlight, Sewing Kit, Tailor Shears, Water Bottle, Small Towel, Calculator

Personal Protective Equipment: Impact-Rated Safety Glasses, Hearing Protection (Earplugs or Earmuffs), Dust Masks or Respirator, Work Gloves, Hardhat, Bandana or Headband

Recommended Attire

Working with power tools and shop equipment can be dangerous! Wearing appropriate work clothing reduces the risk of accidental injury. If the instructor or other theatre faculty member deems your outfit unfit for work, you may lose participation points for the day. Keep spare work clothes in your car or locker!

Hair Guidelines: Hair that is longer than shoulder-length must be secured in a bun, short ponytail or braid, or under a hat or headband.

Acceptable Clothing: Close-fitting garments made from thick fabrics are recommended. As a reminder, clothes may be damaged or stained during shop activities.

Acceptable Footwear: Must wear closed toed shoes and socks, with a thick upper material or steel toe.

Unacceptable Attire Examples: Zories, Sandals, Peep-toe shoes, High Heels, Dangling Jewelry (Necklaces, Earrings, Charm Bracelets), Loose and Flowing Garments (including Sleeves and Skirts), Scarves, Glasses/Mask Straps, Wired Earphones, Unsecured longer-than-shoulder-length hairstyles

Acceptable Exceptions: Medical Devices/Prosthetics, Religious or Cultural Garments, Simple Wedding Bands/Rings, Stud-type Body Jewelry, Short/Choker-Style Necklaces, Watches (at your own risk)

Course Assignments

Participation - 16 pts (out of 100)

The information presented in each class session is vital to safely and effectively working with potentially dangerous tools and equipment. What you don't know can hurt you!

Students are expected to attend every class meeting and arrive on time. If you are unable to participate in the day's activities due to inappropriate attire, this will also count as a deduction. Points will be deducted at the following rate for each tardy or absence:

Less than 20 minutes late	1 / 4 Point Deduction
Less than 40 minutes late	1 / 2 Point Deduction
More than 40 minutes late / Absence	1 Point Deduction

Sudden, unavoidable absences or tardiness due to transportation problems, illness, or other emergencies should be reported to the instructor as soon as possible to discuss alternative activities and makeup assignments to avoid deductions.

Chronic attendance issues due to oversleeping, poor time management, or unreliable transportation are not eligible for make up points! Please seek assistance to remedy these issues if affected by them.

Work Calls - 12 pts

The two UOG Theatre productions for this semester are *The Complete Works of William Shakespeare (abridged) [revised] [again]* which will be a touring production in early October and *The Prom* which opens on November 7 at the UOG Fine Arts Auditorium.

Students are required to complete twelve hours of practical experience in constructing scenery for *The Prom* during weekend work calls, though students may instead be assigned to costumes or lighting as needed.

If you are unable to attend the listed dates and times below, alternatives may be negotiated with the instructor. Additions or alterations to this schedule will be announced in class and via email or Whatsapp message.

Tentative Work Call Schedule

Date	Times Available (in 2 Hour Slots)		
Saturday, October 5	10am - 12 pm	1pm - 2 pm	
Saturday, October 12	10am - 12 pm	1pm - 2 pm	3:30pm - 5:30pm
Sunday, October 20		1pm - 2 pm	3:30pm - 5:30pm
Saturday, October 26	10am - 12 pm	1pm - 2 pm	3:30pm - 5:30pm
Sunday, November 3		1pm - 2 pm	3:30pm - 5:30pm

A time sheet for each student will be placed in the tool room of the scene shop. You are responsible for recording your time entries at the beginning and end of each work session. **Twelve hours must be completed by the last day of class, December 5.**

Activity Log - 25 pts

Throughout the semester, students will perform a variety of tasks related to technical theatre production. These tasks are listed in the Activity Log sheet which each student must bring to class and work calls. To receive credit for completing a task, you must obtain a stamp and initials from a theatre faculty member who has observed the activity: Chris Santiago, Troy McVey, or Derek Smith.

The Activity Log must be submitted by the last day of class, December 5.

If your Activity Log is lost or destroyed, you must start a new sheet.

A backup copy of your progress may be filed with the instructor at the Mid-term Examination.

5 Quizzes - 15 pts

Students are expected to display their understanding of the course material through a series of 5 quizzes. Each quiz will involve:

- defining key terms & concepts
- identifying tools & materials
- describing construction methods
- mathematical exercises related to technical theatre production

Midterm Exam - 16 pts

Students are expected to demonstrate their knowledge of the subject in a mid-term exam which will cover the material presented in the first half of the semester. In addition to a written exam in the same format as the quizzes, students may be asked to demonstrate construction methods and other technical theatre skills.

Final Exam - 16 pts

Students are expected to demonstrate their knowledge of the course material in a cumulative final exam which will cover information from the entire course. As with the midterm exam, there will be a written portion as well as a practical skills test.

Questionnaires - 0 pts

Throughout the semester, several non-graded surveys or questionnaires will be issued in order to gain feedback on student progress and gauge interest in topics and activities for future exploration.

Class Policies

Food & Drink

Students are recommended to bring a water bottle to class and work calls. Open food and drink containers should be kept out of the shop areas and away from any tools, equipment, and especially paint and other toxic materials and chemicals to avoid cross-contamination or accidental ingestion. *Students must wash their hands after eating or using the restroom before touching shop tools and materials.*

Cell Phones and Devices

Students are allowed to use devices while working in the theatre as long as they do not cause excessive distraction to themselves or others. Wearing earphones or earpods is discouraged as you may not hear important warnings or instructions. Music may be played on speakers as long as all who are present give their approval.

Cell phones or other internet-connected devices are not allowed during quizzes or exams, but stand-alone calculators are allowed.

Academic Policies

Accommodation

If you are a student with disability who will require an accommodation(s) to participate in this course, please contact the Student Counseling and Advising Service Accommodations office to discuss your specific accommodation needs confidentially. I will receive notification of your approved accommodation(s) from the SCAS Accommodations office.

If you are not registered, you should do so immediately with Sallie S. Sablan, the Disability Support Specialist at the School of Education, Room 110, ph/(TTY): 735-2460, to coordinate your accommodation request.

Plagiarism Policy

Plagiarism is a serious breach of the student code of conduct at UOG. It includes copying exam answers, copying writing without proper citation, paraphrasing another author without proper citation or representing another person's work as if it was your own (see the UOG Student Handbook p. 49). If you are caught plagiarizing (or cheating), the minimum penalty is failure of the project or exam. Severe cases will be turned into the student disciplinary board and may be failed from the course.

Tobacco Policy

UOG is a tobacco-free, smoke-free campus. Thank you for not using tobacco products on campus, and for helping make UOG a healthy learning and living environment.

AI Statement

The use of Artificial Intelligence (AI) as a research tool is allowed, but it must not replace the student's original ideas, creativity, and critical thinking. AI should be used only as a tool to assist in research, and proper attribution must be given to any AI-generated content. All work submitted for grading must be the sole product of the student's endeavors. **Any violation of academic integrity will be dealt with accordingly.**

Example of attribution language: "The author generated this text in part with GPT-3, OpenAI's large-scale language-generation model. Upon generating draft language, the author reviewed, edited, and revised the language to their own liking and takes ultimate responsibility for the content of this publication."

Student Learning Objectives

Course SLO	Fine Arts PLO	ILO
Apply basic measuring and mathematical techniques accurately in the creation of stage products.	4 - Demonstrate mastery of one artistic skill in public displays and performances using professional production values from coursework	An appreciation of the arts and sciences Mastery of Quantitative Reasoning
Build basic scenery pieces safely and accurately..	4 - Demonstrate mastery of one artistic skill in public displays and performances using professional production values from coursework	An appreciation of the arts and sciences
Use lighting and sound equipment correctly.	4 - Demonstrate mastery of one artistic skill in public displays and performances using professional production values from coursework	An appreciation of the arts and sciences
Understand the foundational elements of costuming.	4 - Demonstrate mastery of one artistic skill in public displays and performances using professional production values from coursework	An appreciation of the arts and sciences

Grade Scale

Grades are earned by a balance of participation and successful completion of course activities.

1. Participation - 16%
2. Work Calls - 12%
3. Activity Log - 25%
4. Quizzes (5) - 15%
5. Mid-term Exam - 16%
6. Final Exam - 16%

Grade	Points	Description
A+	98 - 100	Outstanding Honors-level performance with superior quality and extraordinary distinction.
A	93-97	
A-	90-92	
B+	87-89	Good Solid accomplishment, indicating a substantial mastery of course materials and a good command of skills required by the course.
B	83-86	
B-	80-82	
C+	77-79	Adequate Students have achieved the level of competency needed for advancing to a subsequent course that has this course as a prerequisite.
C	70-76	
D	60-69	Deficient Minimal passing, but not adequate to take a subsequent course that has this course as a prerequisite.
F	0-59	Failure Inadequate to receive credits.

Class Schedule

THUR	Aug 15	Introductions / Orientation
TUE	Aug 20	Theatre Facilities & Personnel / Emergency Procedures
THUR	Aug 22	Theatrical Materials
TUE	Aug 27	Costume - Garment Construction / Hand Sewing
THUR	Aug 29	Costume - Measurements
TUE	Sep 3	Scenic - Shifting Scenery & Cleaning Procedures
THUR	Sep 5	QUIZ 1
TUE	Sep 10	Scenic - Intro to Platforms / Measuring & Marking / PPE
THUR	Sep 12	Scenic - Cutting Tools
TUE	Sep 17	Scenic - Fastening Tools & Hardware
THUR	Sep 19	QUIZ 2 / Scenic - Platform Legs & Bracing / Wagon Casters
TUE	Sep 24	Scenic - Intro to Flats / Fastening Tools & Hardware 2
THUR	Sep 26	Midterm Review
TUE	Oct 1	MIDTERM EXAM
THUR	Oct 3	Rigging - Introduction to the Fly Rail
TUE	Oct 8	Fall Break - NO CLASSES
THUR	Oct 10	(Complete Works Tour)
TUE	Oct 15	Rigging - Moving Line Sets / Reweighting
THUR	Oct 17	Lighting - Electrical Safety, Ladder Safety
TUE	Oct 22	Lighting - Light Units / Paperwork / Hanging and Circuiting
THUR	Oct 24	QUIZ 3 / Lighting - Unit Parts: Bulbs, Gels, Gobos, Irises
TUE	Oct 29	Lighting - Electrical Wiring & Repair
THUR	Oct 31	Lighting - Lighting Unit Cleaning
TUE	Nov 5	QUIZ 4 / IN CLASS WORKDAY (<i>The Prom</i> Tech Week)
THUR	Nov 7	IN CLASS WORKDAY (<i>The Prom</i> Opening)
TUE	Nov 12	Costumes - Laundry, Repairs, & Alteration
THUR	Nov 14	Costumes - Machine Sewing
TUE	Nov 19	IN CLASS WORKDAY (<i>The Prom</i> STRIKE)
THUR	Nov 21	Costumes - Pattern Drafting / Vest Project Introduction
TUE	Nov 26	Costumes - Vest Project Continuation
THUR	Nov 28	Thanksgiving - NO CLASSES
TUE	Dec 3	QUIZ 5 / Costumes - Vest Project
THUR	Dec 5	Exam Review
THUR	Dec 12	12:00PM - 1:50PM FINAL EXAM