

GUAM CANCER TRUST FUND COUNCIL MEETING
MINUTES OF February 11, 2021
Online Zoom Meeting at 3:00 PM

ATTENDANCE:

Rachael T. Leon Guerrero, Chairperson, GCTF
Cathy Rivera Castro, Council Member
Remylynn Yamanaka, GCTF Project Manager
Faraz Ouhadi, Council Member
Peter Sgro, Council Member

Yvette C. Paulino, Council Member, School of
Health
Ken Leon-Guerrero, Council Member
Ellie Ongrung, Guam Cancer Center
Clare Camacho, UOG GLE

I. CALL TO ORDER

- Dr. Rachael Leon Guerrero called the meeting to order at 3:07pm

II. Program Manager Report

- a. Remaining balances for following contracts
 - i. American Cancer Society - \$232,330.40 (expired)
 - ii. Ayuda foundation - \$671,480.00 (12/31/2021 – approved no-cost extension)
 - iii. Edward M. Calvo - \$367,657.67 (expired)
 - iv. Guam Cancer Care (Direct Services) - \$666,645.06 (2/23/2021)
 - v. Guam Cancer Care (Ed.) - \$81,567.50 (2/23/2021)
- b. FY2019 Contracts
 - i. Catholic Social Services – no cost extension given until 3/31/2021.
 - \$191,101 balance
 - CSS notified that unspent funds reverted to “general” account for GCTF for FY2021 or FY2022
- c. FY2021 Contracts (2/1/2021 to 10/31/2021)
 - i. American Cancer Society and Edward M. Calvo grant applications were approved.
 - ii. Catholic Social Services grant application were also approved however they cannot start their contract until 4/1/2021 after their exiting contract expires.

III. Report from the Chair

- a. Financial Report as of 1/31/2021
 - i. Total Cash in account - \$2,837,667.80
 - Allocated - \$2,230,927.25.
 - Unallocated - \$606,740.35
 - ii. AMC and EMC did not request for a no-cost extension the money unspent from their contract will go towards the “unallocated funds” and will be available for FY2022.
- b. FY2021 New Applications Awarded to the following organization below:
 - i. Catholic social Services - \$313,409
 - ii. American Cancer Society - \$127,890
 - iii. EM Calvo - \$345,000
- c. The Guam Cancer Trust Fund will be updating their website and, in this website, the following below will be inputted:
 - i. Meeting Minutes
 - ii. Links to different organizations that are getting funding from GCTF.
 - iii. Purchase order for the web designer to create the website.
- d. GCTF will be sending personal invitation/email for meetings for the 36th Guam Legislature Committee on Health, Land, Justice, and Culture. The meeting minutes will also be sent to them.
- e. FY2022 Budget - \$1 million was allocated for the GCTF.

IV. Old Business

a. Pending FY 2021 Applications

- i. Santa Teresita Church - \$27, 734 – The applicant stated that they guidelines submitted in accordance with DPHSS COVID19 regulation and that the Archdioceses had required for anyone who will be working with any minors must be certified with the safe environment program and they clarified that they will be getting the certification.
 - Council member Yvette Paulino made a motion to approve the STC application.
 - Second motion made by Dr. Ouhadi.
 - All the council members approved the application.
- ii. UOG Global Learning & engagement - \$132,089
 - Clare Camacho explained to the council members how the SPARKS program will be implemented in the middle school. And all concerns have been addressed relating to COVID-19.
 - Council member Cathy R. Castro made a motion to approve the UOG GLE application.
 - Second Motion made by Peter Sgro.
 - All the council members approved the application.

b. Revised ‘Rules & Regulations’

- i. Public Hearing 9/15/2020
- ii. Written testimony from: Ellie Ongrung (GCC), Renata Bordallo (GCR), Senator Louise Muna
- iii. Next Steps
 - Look at written testimony and consider revising Rules & Regulations; at very least need to address concerns/issues in written testimony.
 - Submit to Legislature and go through another public hearing under Senator Tina Barnes (Chair Committee on Rules)
 - Cathy Castro suggested to send the old and revised Rules and Regulations to everyone so the new members can look before the next meeting focusing on Rules and Regulations.
 - Project Manager Remylynn is to contact the Legislative Legal Council to ask about the proper way to change the composition of the council.

V. New Business

- a. Guam Cancer Care is requesting for a no-cost extension for their FY2020 funding. They are requesting to move the date from, 2/23/2021 to 09/31/2021.
 - i. Yvette Paulino made a motion to approve the no-cost extension request by the Guam cancer Care (Direct Services) to 09/30/2021.
 - Second motion by Peter Sgro
 - All the council members approved the application.
 - ii. Cathy Castro made a motion to approve the no-cost extension request by the Guam cancer Care (Education & Outreach) to 09/30/2021.
 - Second motion by Yvette Paulino
 - All the council members approved the application.

VI. Open Discussion/Information

- a. Peter Sgro suggested to have a “Press Release” what the GCTF is doing and who their partners are so that the public will know about what the organization do and what the partners can do. A Public Relations Plan or a Marketing Plan to get the word out about Guam Cancer Trust Fund and its partners and how they can help cancer patients.

VII.ADJOURNMENT

Meeting adjourned around 4:09 PM.