

WORKER'S COMPENSATION COMMISSION

Department of Labor * Government of Guam
 414 W. Soledad Hagatna, Guam 96910 P.O. Box 9970 Tamuning Guam 96931
 Tel: (671)300-4577 and 300-4571 Fax: (671) 475-6811

WCC File#:

INSTRUCTIONS: This form may be used by the Employer or the Carrier to controvert the right to compensation 22 GCA 9115(d) requires the Employer or the Carrier to PAY compensation PROMPTLY and WITHOUT AWARD unless the right to compensation is controverted by the filing of this notice. Failure to either pay each compensation installment, or controvert the right to compensation, within fourteen (14) days after it becomes due, may result in liability for additional compensation equal to 10% of each installment not paid when due. If the right to compensation is controverted, reasons for controversion should be fully stated in Item 8. Complete and send original to the Worker's Compensation Commission and a copy to the Employee.																
1. Name of injured Employee DOB: SSN:	2. Name of Employer & EIN/ID No: Research Corporation of the University of Guam Ein No.: 980032933															
3. Employee's mailing address & telephone no: ()	4. Employer's mailing address & telephone no.: (671) 735-0336 303 University Drive, UOG Station Mangilao, GU 96913															
5. Date of alleged injury/illness:	6. Date of Employer/Carrier's knowledge of injury:															
7. Nature of alleged injury/illness:																
8. NOTICE IS GIVEN that the following are being respectively controverted:																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="padding: 2px;">a. Temporary Disability during:</td> </tr> <tr> <td></td> <td style="padding: 2px;">b. Permanent Disability</td> </tr> <tr> <td></td> <td style="padding: 2px;">c. Medicals</td> </tr> <tr> <td></td> <td style="padding: 2px;">d. Death</td> </tr> <tr> <td></td> <td style="padding: 2px;">e. Others:</td> </tr> </table>		a. Temporary Disability during:		b. Permanent Disability		c. Medicals		d. Death		e. Others:	8f. Reason(s):					
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	b. Permanent Disability															
	c. Medicals															
	d. Death															
	e. Others:															
9. Do you believe the controversy can be SETTLED by an informal conference? YES/NO	10. Do you want to petition for a FORMAL HEARING? (Answer required) YES/NO															
11. Date copy of this notice PROVIDED to Claimant or representative:	12. Name of Carrier:															
13. Date of this notice:	14. Name of person filing this notice:															
15. Title of person filing this notice:	16. Signature of person filing this notice:															
*** FOR STATISTICAL PURPOSES ONLY ***																
Please choose one ETHNICITY:	Please choose one CITIZENSHIP:															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Yapese</td> <td style="width: 33%;">Marshallese</td> <td style="width: 33%;">Filipino</td> </tr> <tr> <td>Chuukese</td> <td>Palauan</td> <td>American</td> </tr> <tr> <td>Pohnpeian</td> <td>Chamorro</td> <td>African American</td> </tr> <tr> <td>Chinese</td> <td>Korean</td> <td>Other (specify):</td> </tr> </table>	Yapese	Marshallese	Filipino	Chuukese	Palauan	American	Pohnpeian	Chamorro	African American	Chinese	Korean	Other (specify):	<table style="width: 100%; border: none;"> <tr> <td>United States</td> </tr> <tr> <td>Permanent Alien Resident</td> </tr> <tr> <td>Other (specify):</td> </tr> </table>	United States	Permanent Alien Resident	Other (specify):
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Chinese	Korean	Other (specify):														
United States																
Permanent Alien Resident																
Other (specify):																

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 P.O. Box 9970 Tamuning, Guam 96931
 Tel: (671) 647-6531/2 * Fax: (671) 647-6527

WCC File#

INSTRUCTIONS: This side of the form should be completed in full. It authorizes a physician (duly qualified physicians include surgeons, osteopathic acupuncturists within the scope of their practice as defined by law) to examine and/or treat the employee for the injuries arising out of such accidental occupational injury, illness, or disease covered by the Guam Worker's Compensation Law. PLEASE TYPE OR PRINT LEGIBLY.		
1. Name of Authorized Physician:	2. Name of Medical Facility:	
3. Physician's Address:	4. Medical Facility's Address:	
5. Name of Injured Employee , DoB, & SSN:	6. Occupation:	7. Date of Injury:
8. Description of Injury:		
9. YOU ARE AUTHORIZED TO PROVIDE MEDICAL SERVICES TO THE EMPLOYEE AS FOLLOWS: (Please check one)		
	A) If you believe the condition is related to the injury, furnish office and/or hospital treatment as necessary for the effects of the injury.	
	B) If there is doubt as to whether the condition is related to the injury, you are authorizaed to examine the employee, using indicated non-surgical diagnostic studies, and should promptly advise those listed in Item 14 whether you believe the disability is due to the alleged injury. Pending further advice, you may provide such necessary conservative treatment.	
	C) Other:	
YOU ARE REQUESTED TO SUBMIT A WRITTEN REPORT OF FIRST TREATMENT WITHIN 20 DAYS TO THE COMMISSIONER AT THE ADDRESS INDICATED ITEM 13 BELOW. (See back of this form for instructions as to the medical report and the submission of your charges). Reports <u>are requisite</u> if services are to be paid.		
GCG 37031 PENALTY FOR MISREPRESENTATION: "Any person who wilfully makes any false or misleading statement or representation for the purpose of obtaining any benefit or payment under this Title or for the purpose of evading liability for any benefit or payment under this Title shall be guilty of a misdemeanor and on conviction thereof shall be punished by a fine not to exceed one thousand dollars (\$1,000.00), or by imprisonment not to exceed one (1) year, or both."		
10. Signature and Title of Authorizing Official:	11. Name and Address of Employer:	
12. Date:	Research Corporation of the University of Guam 303 University Drive, UOG Station Mangilao, GU 96923	
13. Send your REPORT to:	14. Name & address of Insurance Carrier to whom COPY of your report and BILL are to be sent:	
WORKER'S COMPENSATION COMMISSION P.O. Box 9970 Tamuning, Guam 96931	Great National Insurance Underwriters All Insurance Services, Inc. dba: All Insurance Adjustors P.O. Box GA Hagatna, GU 96932 Telephone#646-2250	
FOR STATISTICAL PURPOSES ONLY		
<i>Employee's ethnicity (please choose one):</i>		<i>Employee's citizenship (please choose one):</i>
Yapese Pohnpeian American Korean Chuukese Marshalls Chamorro Chinese Kosraean Palauan Filipino Japanese Other (specify):	U.S. Permanent Alien Resident Other (specify):	

ATTENDING PHYSICIAN'S REPORT OF INJURY AND TREATMENT

INSTRUCTIONS TO PHYSICIAN: This initial report should be completed and mailed within 20 days, the original to the Commissioner (see item 13 for address), with a copy to the Company in item 14. Subsequent reports should be made regularly on Form GWC-204 or in narrative form while employee is in your care. Please read Item 9 on the front of this form. **PLEASE TYPE OR PRINT LEGIBLY.**

15. What history of injury or disease did Employee give to you?

16. Is there any history or evidence of PRE-EXISTING injury, disease, or physical impairment? NO YES (Describe):

17. What are your findings?

18. What is your diagnosis?

19. Do you believe the condition found was CAUSED or AGGRAVATED by the employment activity described? YES NO
(Please explain if there is doubt):

20. Did injury require hospitalization? YES NO
Hospital:
Admission date:
Discharge date:

21. Is additional hospitalization required? YES NO

22. Surgery (If any, please describe):
Date performed:

23. Other types of treatments:

24. What PERMANENT DEFECTS do you anticipate?

25. Date of first examination:

26. Dates of treatments:

27. Date of discharge:

28. Period of TEMPORARY DISABILITY
(Indicate if unknown):
Partial Disability: From To
Total Disability: From To

29. Date Employee was able to resume work:
LIGHT WORK
REGULAR WORK

30. If Employee is able to resume work, date when advised:

31. If Employee is able to resume only light work, indicate extent of PHYSICAL LIMITATIONS and type of work he could reasonably perform with limitations:

32. General remarks and RECOMMENDATIONS for future care, if indicated:

33. Do you SPECIALIZE? NO YES (Please specify):

GCG 37031 PENALTY FOR MISREPRESENTATION: "Any person who wilfully makes any false or misleading statement or representation for the purpose of obtaining any benefit or payment under this Title or for the purpose of evading liability for any benefit or payment under this Title shall be guilty of a misdemeanor and on conviction thereof shall be punished by a fine not to exceed one thousand dollars (\$1,000.00), or by imprisonment not to exceed one (1) year, or both."

34. Name & Signature of Physician:

35. Address:

36. Date of report:

37. MEDICAL BILL (Charges for your services may be presented in the space below or on your billhead).

Date/Period of treatment(s)	Service/Supplies (MUST be itemized)	Quantity	Unit Price	Amount

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WCC File #:

INSTRUCTIONS: This form may be used by the Employee to file a NOTICE of an injury, illness or in the case of death, by Employee's representative. No benefits need be paid without this notice. Notice shall be given to the Commissioner and to the Employer by delivery or to the last known place of business. 22 GCA 9113. **PLEASE PRINT OR TYPE.**

**** THIS IS NOT A CLAIM ****

1. Name of injured Employee, DOB, & SSN: - - -	2. Name of Employer & EIN: Research Corporation of the University of Guam Ein No.: 980032933
3. Employee's address & telephone no: ()	4. Employer's address: 303 University Drive, UOG Station Mangilao, GU 96913
5. Date & time of alleged injury/illness:	6. Did employee stop work? If so, date stopped:
7. Employee's occupation:	8. Name of supervisor at time of injury:
9. Place where injury occurred:	
10. Is another person not of your employment the cause of the accident? <input type="checkbox"/> YES <input type="checkbox"/> NO	11. Will you file suit against the other person? <input type="checkbox"/> YES <input type="checkbox"/> NO
12. DESCRIBE IN FULL HOW THE ACCIDENT OCCURRED: Relate the events which resulted in the injury/illness. Tell what the Employee was doing at the time of the accident. Tell what happened and how it happened. Name any object or substance involved and tell how they were involved. Give full details on all factors which led or contributed to the accident. Use additional sheets if required and attach to this report.	
13. Effects of the injury (Indicate parts of body affected and how affected).	
22 GCA 9132 PENALTY FOR MISREPRESENTATION: "Any person who willfully makes any false or misleading statement or representation for the purpose of obtaining any benefit or payment under this Title or for the purpose of evading liability for any benefit or payment under this Title shall be guilty of a misdemeanor and on conviction thereof shall be punished by a fine not to exceed one thousand dollars (\$1,000.00), or by imprisonment not to exceed one (1) year, or both."	
14. Name & signature of person completing this notice:	15. Date of this notice:

FOR STATISTICAL PURPOSES ONLY

PLEASE CHOOSE ONE ETHNICITY:	PLEASE CHOOSE ONE CITIZENSHIP:
Yapese Chuukese Kosraean Pohnpeian Chinese	United States Permanent Resident Alien Other (specify):
Marshallese Palauan Chamorro Filipino Other(specify):	American African American Japanese Korean

PLEASE CIRCLE THE APPROPRIATE ITEMS (for statistical purposes)

A. EVENT CODE									
01 Fatality			02 No Time Loss				03 Time Loss		
B. NATURE OF INJURY CODE									
01 Amputation			08 Disease/Illness				15 Hearing Loss		
02 Asphyxia			09 Dislocation				16 Hernia		
03 Bruise/Contusion/Abrasion			10 Electric Shock				17 Poisoning (Systemic)		
04 Burn (Chemical)			11 Exertion				18 Puncture		
05 Burn (Heat)			12 Foreign Body in Eye/Conjunctivitis				19 Radiation Effects		
06 Concussion			13 Fracture				20 Strain/Sprain		
07 Cut/Laceration/Puncture			14 Freezing/Frostbite				21 Other (Specify)		
C. BODY PART CODE LEFT RIGHT									
Abdomen	01		Thumb	14	15	Great Toe	34	35	
Ankle(s):	02	03	Fingers Index-Small (First-Fourth)	16 17 18 19	20 21 22 23	Toes (First-Fourth)	36 37 38 39	40 41 42 43	
Back	04								
Body System	05		Wrist	24	25	Ankle	44	45	
Chest	06		Hand	26	27	Foot	46	47	
Head	07		Elbow	28	29	Knee	48	49	
Ear(s)	08	10	Arm	30	31	Leg	50	51	
Eye(s)	09	12	Shoulder	32	33	Hip(s)	52	53	
Face	11								
	13								
D. TYPE OF EVENT CODE									
01 Absorption			05 Fall (Same level)				10 Rubbed/Abraded		
02 Bite/Sting/Scratch			06 Fall (From elevation)				11 Shock		
03 Cardio-Vascular/Respiratory System Failure			07 Ingestion				12 Struck Against		
04 Caught In or Between			08 Inhalation				13 Struck By		
			09 Repeated Motion/Pressure				14 Other (Specify)		
E. SOURCE INJURY CODE									
01 Aircraft			15 Electrical Apparatus/Wiring				29 Metal Products		
02 Air Pressure			16 Explosives				30 Motor Vehicle (Highway)		
03 Animal/Insect/Bird/Reptile/Fish			17 Fire/Smoke				31 Motor Vehicle (Industrial)		
04 Boat			18 Food				32 Motorcycle		
05 Bodily Motion			19 Furniture/Furnishings				33 Person		
06 Boiler/Pressure Vessel			20 Gases				34 Petroleum Products		
07 Boxes/Barrels, Etc.			21 Glass				35 Pump/Prime Motor		
08 Buildings/Structures			22 Hand Tool (Manual)				36 Radiation		
09 Chemical Liquid/Vapor			23 Hand Tool (Powered)				37 Vegetation		
10 Cleaning Compound			24 Heat (Environmental/Mechanical)				38 Waste Products		
11 Cold (Environment/Mechanical)			25 Hoisting Apparatus				39 Water		
12 Dirt/Sand/Stone			26 Ladder				40 Weapons		
13 Drugs/Alcohol			27 Machine				41 Working Surface		
14 Dust/Particles/Chips			28 Materials Handling Equipment				42 Other (Specify)		
F. CONTRIBUTING ENVIRONMENTAL FACTOR CODE									
01 Catch Point/Pointer Action					10 Pinch Point Action				
02 Chemical Action/Reaction Exposure					11 Radiation Condition				
03 Flammable Liquid/Solid Exposure					12 Shear Point Action				
04 Flying Object Motion					13 Sound Level				
05 Gas/Vapor/Mist/Fume/Smoke/Dust Condition					14 Squeeze Point Action				
06 Illumination					15 Temperature Above or Below Tolerance Level				
07 Materials Handling Equipment/Method					16 Weather/Earthquake, Etc. Condition				
08 Overhead Moving and/or Falling Object Action					17 Working Surface/Facility Layout Condition				
09 Overpressure/Underpressure Condition					18 Other (Specify)				
G. TASK ASSIGNMENT CODE									
01 Employee Working at Regularly Assigned Task(s)					02 Employee Working at OTHER than Regularly Assigned Task(s)				

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INSTRUCTIONS: This report must be filed promptly with the Commissioner in every case in which (1) Form GWC-202 does not show the date employee returned to work, and (2) each time an injured employee has returned to work but later becomes disabled for work. If the employee is medically certified disabled for work, compensation payments should be reported on Forms GWC-206 and/or GWC-208. Medical reports must be sent to the Commissioner promptly following first treatment and thereafter while treatment continues.

1. Employee's name, mailing address, DOB, & SSN: - - Home phone: () Work phone: ()	2. Name and address of your insurance carrier: Great National Insurance Underwriters All Insurance Services, Inc. dba: All Insurance Adjustors P.O. Box GA Hagatna, GU 96932 Telephone#646-2250
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3. Date of initial injury/illness:	4. Date of initial disability:	5. Date of initial return to work:
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6. Is Employee receiving pre-injury wages? <input type="checkbox"/> YES <input type="checkbox"/> NO	7. Employee's pre-injury regular wages:
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8. If this report covers a period of disability after the date shown in Item 5, state each subsequent period of disability. Use inclusive dates for (a) and (b).

(a) From	(b) To	(c) Date of return to work	(d) Wages received

9. Did Employee receive medical attention?

YES - List dates, names and addresses of physicians and hospitals providing treatments.
 NO - Explain.

10. Name address of Employer: 303 University Drive, UOG Station Mangilao, GU 96913	11. Date insurance carrier provided copy of report:
	12. Name and signature of person making report:
	13. Title of person making report:
	14. Date of this report:

***** FOR STATISTICAL PURPOSES ONLY *****

Please choose one ETHNICITY: Yapese American Chamorro Chuukes African American Filipino Kosraean Korean Chinese Pohnpeian Other (specify):	Please choose one CITIZENSHIP: United States Permanent Resident Alien Other (specify):
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