



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

REGULAR MEETING MINUTES

June 21, 2024

1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Anita Borja Enriquez on June 21, 2024, at 2:36 p.m. via registered Zoom conference. Notice of the meeting having been duly and regularly provided by the Board.

Quorum:

Anita Borja Enriquez, Chairperson
Sharleen Santos Bamba, Vice Chairperson
Randall Wiegand, Treasurer
Ryan Shook, Secretary
Joanna Chun, Member
Artemio Hernandez, Member
Laurie Raymundo, Member

Also Present:

Anthony Camacho, UOG General Counsel
Cathleen Moore-Linn, Executive Director
Danica Batac, Accounting Analyst II
Sable Sablan, Human Resource Specialist I
Raeanne Concepcion, Human Resource Specialist III
Precious Nagallo, Accounting Analyst I
Anthony Agustin, Accounting Analyst I
Jennifer Tanghal, Human Resources Specialist I

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of March 8, 2024

Motion to approve by R. Wiegand and Seconded by A. Hernandez. The motion carried.

3.0 CHAIRMAN'S REMARKS

Chairperson Enriquez reported on the amazing activity happening including the more 300 graduates. The Science and Technology Committee Report outlines where the island wants to go with regard to its economic initiatives



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

including aquaculture and additive manufacturing. The Science and Technology plan and committee are instrumental to our EPSCoR program and future grant submissions to the National Science Foundation. Initiatives related to science and technology. There was also a workshop at the Colorado School of Mines related to additive manufacturing with UOG representatives as well as representatives from GCC and GEDA. The workshop focused on workforce development for the additive manufacturing industry in Guam and UOG's role to develop training programs to support this new industry. It is exciting that the University of Guam has been tapped by Governor Leon Guerreo to be a major player in this new initiative. Training and quality assurance related to the developing additive manufacturing industry on island. A mini research summit hosted by the SVPP in early August will bring all the research centers together to talk about their work. UOG's new Master of Science Degree in Data Science and the push toward supporting the entire Indo-Pacific Defense posture relating to Cybersecurity and how UOG will ramp up those programs. Brigadier General came to UOG to request assistance in planting 1,800 trees at Anderson AirForce Base. A lot of things are happening, and we are excited about the road ahead. President Enriquez and SVPP Santos-Bamba will attend the WASC meeting in late June.

4.0 NEW BUSINESS

4.1 Executive Director's Report

C. Moore- Linn presented RCUOG's key performance indicators as of May 31, 2024. Grant expenditures increased 10% over the prior year. Indirect Cost Revenues also increased by approximately 9% over the prior year. Operations revenues increased by less than 1% over same time last year, while operations expenditures increased by about \$75K, due to the 22% salary increase for employees. RCUOG's \$250K obligation to support construction of the WERI building for FY 2024 has already been transferred to the UOG business office. RCUOG hired two additional employees to the Core Team to support the increase in activity. RCUOG has 237 employees of which 16 are students. RCUOG currently supports 159 grants with \$38M in annual budgets and \$108M in multi-year budgets. Moore-Linn reported on time certificate deposit investments which realized \$16,382 in interest. Funds were reinvested in the Bank of Guam and Coast 360 and CDs mature in September 2024 and March 2025, respectively. Moore-Linn reported that construction is underway at the WERI building site and as of May 31, was 10% complete. The building permit for the Nursing Annex was issued on June



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

18 and the contractor is putting up the fencing around the site as the first order of business. Moore-Linn reported that UOG's audit was completed with a clean opinion and no questioned costs. She congratulated VPAF Randall Wiegand, Comptroller Abigail Martin and the business office team as well as Michael Conner who led the RCUOG response and provided a trove of information to Ernst and Young. The credit card audit is still underway. A \$400K grant for equipment for the School of Engineering was submitted to EDA. The RC team was recognized for assisting in the Cayuse fund manager component launch and other software improvements. Three RCUOG travel awards were offered to Candace Estrada, Kyra Magdangal Dela Cruz, and Antoni Badowski. All three attended summer experiences off island and all are biology majors. Moore-Linn noted that founding member Gloria Travis will be existing the organization in November and Moore-Linn's retirement is scheduled for December 31. She suggests an in-person board meeting in November, November 7th, or 8th to celebrate RCUOG's 10th anniversary.

Chairperson Enriquez congratulated the executive director and the RCUOG team on their accomplishments.

4.2 Resolution No. 24-04 Relative to Adopting the Operating Agreement between the Research Corporation of the University of Guam and the University of Guam

C. Moore-Linn presented the resolution and noted that UOG and RCUOG have an operating agreement that is renewed every five years. Motion to approve by J. Chun and seconded by R. Shook. A. Hernandez suggested technical corrections to references to the Guam Code Annotated under section six. A. Camacho recommended passing the resolution subject to the technical corrections. A. Borja Enriquez called for a vote. The motion carried.

5.0 ADJOURNMENT

Chairperson Borja Enriquez adjourned the meeting at 3: 10 p.m.



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

Anita Borja Enriquez (Nov 4, 2024 15:23 PST)

Dr. Anita Borja Enriquez, Chairperson

ATTESTED:

Ryan Shook (Nov 5, 2024 09:05 GMT+10)

Ryan Shook, Secretary


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Final Audit Report


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