



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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## ANNOUNCEMENT

June 09, 2024

**THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME OR PART-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):**

**Position Title**

**Research Assistant I (USDA Brown Treesnake Research)**

**(JOB # RC-24-75)**

**Application Deadline: Position Open Until Filled**

**Application Process:**

1. Applicants must complete the RCUOG online job application at UOG's online employment portal at <https://uog.peopleadmin.com/> or
2. Submit hardcopy documents to the RCUOG office located in House #24, Dean Circle, UOG Campus to apply.

For further questions, please email [rcuoghr@triton.uog.edu](mailto:rcuoghr@triton.uog.edu)

**Salary**

Grade E, Step 1, \$12.37 – Step 10, \$16.99 per hour

Temporary, Full-Time: 40 hours per week, Part-Time: up to 39 hours per week

**Benefits:**

Full-Time: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 403(b) match based upon employee contribution of 3%.

Part-Time: Social Security

**Location:**

USDA Wildlife Services Guam State Office, Barrigada, Guam

**Minimum Qualifications:**

- High school diploma or equivalent;

- One (1) year of work experience **OR** 30 college credits **OR** a combination of college credits, work experience, and/or training;
- Must have a valid driver's license;
- Must be able to pass a background check and obtain access to U.S. military base facilities;

**Minimum Knowledge, Skills, and Abilities:**

- Enthusiasm for science, nature, and the outdoors;
- Knowledgeable in word processing (Microsoft Word) and spreadsheet (Microsoft Excel) applications;
- Experience with data collection and data entry;

**Character of Duties:**

The Research Assistant I will:

- Support a small team conducting applied research to reduce the negative impacts of invasive Brown Treesnakes on Guam and prevent their spread to other islands;
- Conduct field work in any terrestrial habitat type on Guam and Cocos Island;
- Hike moderate distances and work long hours under harsh tropical forest conditions and on rugged terrain;
- Work normal working hours (Monday to Friday), and on evenings and weekends, if necessary, as some study phases will require pre-scheduled work;
- Perform other duties as assigned;

**Police and Court Clearance:**

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

**Work Eligibility:**

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).
- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.
- Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis

UOG Station, Mangilao, Guam 96923

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(skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).