



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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ANNOUNCEMENT

June 03, 2024

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

Research Assistant II (Invasive Species Detector Dog Handler)

(JOB # RC-24-72)

Application Deadline: Position Open Until Filled

Application Process:

1. Applicants must complete the RCUOG online job application at UOG's online employment portal at <https://uog.peopleadmin.com/> or
2. Submit hardcopy documents to the RCUOG office located in House #24, Dean Circle, UOG Campus to apply.

For further questions, please email rcuoghr@triton.uog.edu

Salary

Grade H, Step 1, \$15.56 – Step 10, \$21.35 per hour
Temporary, Full-Time, 40 hours per week.

Benefits:

Full-Time: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 403(b) match based upon employee contribution of 3%.

Location:

Department of Agriculture, Biosecurity Division, Barrigada, Guam

Minimum Qualifications:

- High school diploma or foreign equivalent;
- Two and a half (2.5) years of work experience **OR** 75 college credits/technical training **OR** a combination of work experience, college credits, and/or training;
- Must have a valid Guam Driver's License;
- Must be able to background check and obtain credentials to access ports of entry and maintain throughout the duration of employment;
- Must be able to pass a nine (9) week detector dog handler course and maintain annual re-certification throughout the duration of employment;

Preferred Qualifications:

- Associate degree from a U.S. regionally accredited institution or foreign equivalent;
- Three (3) years of work experience **OR** 90+ college credits/significant technical training;
- One (1) year of experience working with dogs;
- One (1) year of experience conducting invasive species surveys and management;

Minimum Knowledge, Skill and Abilities:

- Must be comfortable handling and caring for medium to large canines;
- Possess an interest, background or experience in invasive species management work;
- Possess basic computer skills;
- Possess excellent coordination skills;
- Ability to lift and carry up to 60 pounds;
- Ability to walk five (5) miles a day in various weather conditions, including uneven terrain;
- Ability to communicate effectively, both orally and written;
- Ability to work independently and as a member of a team;
- Ability to manage time efficiently and ability to prioritize work;
- Ability to travel to and from kennel facilities on weekends;
- Ability to work flexible hours, including weekends and evenings, as needed;

Character of Duties:

Incumbent will serve as a Detector Dog Handler for the Department of Agriculture, Biosecurity Division and will utilize a detector dog to conduct surveys of invasive species in project areas with guidance from the Principal Investigator. This includes, but is not limited to:

- Handle a canine trained to detect invasive species at the ports of entry, which includes conducting inspections outdoors and in warm locations for extended periods of time;
- Ensure the well-being of working dogs (e.g. feeding, grooming, and exercising) on a daily basis, including some weekends;
- Maintain clean and sanitary kennel facility on a daily basis, including some weekends;
- Keep accurate and detailed records of training and canine activities;
- Coordinate inspections with government officials and private stakeholders;
- Conduct invasive species inspections and surveys;

UOG Station, Mangilao, Guam 96923

Tel: (671) 735-0336/0249/50/51 Email: rcuoghr@triton.uog.edu

The Research Corporation of the University of Guam is an equal opportunity employer and provider.

- Record and compile data in the field;
- Maintain equipment inventory;
- Assist in education and outreach activities as required;
- Assist in facility yard maintenance;
- Perform other duties as assigned;

Police and Court Clearance:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

Work Eligibility:

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).
- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.
- Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.
- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).

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