



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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ANNOUNCEMENT

November 29, 2023

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

Project Director (SWCD REPI Program)

(JOB # RC-24-16)

Application Deadline: 11:59 p.m. on December 06, 2023 (Chamorro Standard Time/UTC + 10)

Application Process:

1. Applicants must complete the RCUOG online job application at UOG's online employment portal at <https://uog.peopleadmin.com/> or
2. Submit hardcopy documents to the RCUOG office located in House #24, Dean Circle, UOG Campus to apply.

For further questions, please email rcuoghr@triton.uog.edu

Salary

Grade O, Step 1, \$29.27 – Step 10, \$40.18 per hour

Temporary, Full-Time, 40 hours per week

Benefits:

Full-Time: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 403(b) match based upon employee contribution of 3%.

Minimum Qualifications:

- Master's degree in a field relevant to the position from a U.S. regionally accredited institution or foreign equivalent;
- Six (6) years of work experience in Research, Grant Writing, and Supervisory and Management experience;

Minimum Knowledge, Skills, and Abilities:

- Experience working for or with Soil and Water Conservation Districts (SWCD) on Guam;
- Experience working with agricultural communities, local governments, and/or private landowners on conservation projects;
- Broad understanding of political, cultural, economic, and environmental issues within Guam;
- Knowledgeable of Guam's ecosystems and/or one or more their conservation challenges;
- Proficient with standard Microsoft Office software (or equivalent) and computer literacy;
- Professional experience in partnership building and management;
- Proven successful outreach experience with public agencies, private foundations, and/or corporations, with a focus on grants;
- Superior verbal and written communications skills;
- Strong organization and time management skills;
- Proven ability to plan, organize, and lead highly productive and timely video-based meetings that include external participants;
- Ability to work efficiently and effectively with minimal supervision;

Character of Duties:

The Southern Guam Soil and Water Conservation District (SGSWCD) seeks a Project Director who feels passionate about protecting Guam's soil and water resources and promoting conservation stewardship. The primary objective of this position is to support submission of a successful Sentinel Landscape application that appropriately engages the agricultural and conservation communities. This employment will also provide for ongoing coordination and successful implementation support, should new landscape(s) be designated. The following duties for the Project Director include the following:

- Develop and maintain partnerships with the local Soil Water Conservation Districts (SWCD) (as well as their boards, members, and staff), state/territory association, Department of Defense, federal and local government entities, and agricultural stakeholders;
- Develop analyses and reports to inform Readiness and Environmental Protection Initiative (REPI) strategies, priorities, and activities; collaborate with partners across industries (including extension and other Non-Government Organizations (NGOs) to ensure alignment in outcomes;
- Develop and submit all required reports to support this grant and other activities/initiatives; keep Local SWCDs, National Association of Conservation Districts (NACD) Conservation Programs Team and Pacific Region Representative informed of progress and needs as applicable;
- Establish and cultivate partnerships across the defense, conservation, and agricultural communities at the federal, state/ territory and local level;
- Establish a system for tracking partnership activities and project metrics against Sentinel Landscape goals and objectives;

UOG Station, Mangilao, Guam 96923

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- Collaborate with conservation districts, as well as their state/territory association, to develop locally led outreach strategies, engagements/events, and educational materials;
- Collaborate with partners to identify effective incentives and innovative programs that can advance adoption of conservation practices, increase local resilience and food security, and yield beneficial environmental outcomes;
- Collaborate with potential Readiness and Environmental Protection Initiative (REPI) and Sentinel Landscapes partners (including The Nature Conservancy (TNC) – Sentinel Landscapes Coordinator role) to:
 - Identify and manage projects and partners that improve agricultural economies, resource conservation, and environmental outcomes;
 - Understand partners' conservation initiatives within the Sentinel Landscape boundaries;
 - Adaptively work across a diverse group of partners and help drive alignment in strategic vision, projects, and outcomes;
 - Recruit new prospective partners to the developing partnership (specifically within the agricultural and conservation communities);
 - Stimulate and support the development and finalization of the Sentinel Landscapes designation application, including implementation plan and governance structure;
- Coordinate with Readiness and Environmental Protection Initiative (REPI) and Sentinel Landscape partners and programs across the Pacific Basin (e.g., Hawaii, Commonwealth of the Northern Mariana Islands);
- Leverage applicable funding resources with relevant partners and stakeholders to progress mutual goals within climate resilience, food security, and water quality spaces;
- Perform other duties as assigned;

Police and Court Clearance:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

Work Eligibility:

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).
- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and

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court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.

- Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.
- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).