



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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ANNOUNCEMENT

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

Extension Educator (GWEP)

JOB # RC-21-41

Application Deadline:

11:59 p.m. on March 16, 2021 (Chamorro Standard Time/UTC+10)

Application Process:

1. Applicants must complete the RCUOG online job application at <https://www.uog.edu/rcuog/employment-application> or
2. Email RCUOG application, cover letter, resume and transcripts to rcuoghr@triton.uog.edu. The RCUOG application can be downloaded from <https://www.uog.edu/rcuog/employmentapplication> and can be submitted digitally along with supporting documents.

Salary

Grade N, Step 1, \$21.64 – Step 5, \$25.11 per hour
Temporary, Full-Time, 40 hours per week.

Benefits:

Full-Time: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 403(b) match based upon employee contribution of 3%.

The position will begin in March 29, 2021 and ends in March 28, 2022, based on availability of funds with possibility of extension should additional funds become available.

Location:

School of Health, University of Guam, Mangilao, Guam

Minimum Qualifications:

- Master's degree with (5) five years of work experience, (2) two of which reflect work experience in grants or contact administration, research, management or outreach, or two years of extension related work;
- Must have valid driver's license;

Minimum Knowledge, Abilities and Skills:

- Must be able to work flexible hours;

Preferred Qualifications:

- Training in Alzheimer's Disease and related Dementias, and knowledge in Age Friendly Health Systems;
- Fluent in reading/writing/speaking in Chuukese or other Micronesia Languages;

Character of Duties:

- Assist in modifying the grant's current curriculum and connect with partners in FSM to provide trainings to be culturally appropriate;
- Co-teach/facilitate online live sessions using current CARES curriculum and videos about the Basics of Dementia;
- Integrate culturally relevant care for geriatrics into our Continuing Education programs for healthcare providers, families, and staff at partnered agencies;
- Assist in outreach services which includes monthly elder care topics and dementia;
- Implement plans for FSM and RMI to provide education and resources for families, patients, and direct care workers on geriatrics and Alzheimer's Disease and Related Dementias/ADRD;
- Utilize web based technology for tele-education with Zoom from Guam to the FSM and RMI for training programs and educational sessions;
- Train social services and community outreach workers in FSM and RMI to assist those with ADRD to navigate the health system and assist with referrals;
- Establish community support sessions or support groups for caregivers;
- Assist in facilitating regional partners in the FSM and RMI to become Dementia Friends administrators for their jurisdictions through the Guam/Micronesia GWEP partnership;
- Perform other duties as assigned by the Program Director;

Police and Court Clearance:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances

Selected candidate must provide official transcripts prior to hire date.

Work Eligibility:

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).
- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.
- Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.
- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).