



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

The Research Corporation of the University of Guam does not discriminate on the basis of sex, race, color, religion, national or ethnic origin, disability unrelated to job requirements, age (except as permitted by law), citizenship status, marital status, or political affiliation. Furthermore, the Research Corporation of the University of Guam does not discriminate on the basis of sex in the admission to or employment in its educational programs or activities.

ANNOUNCEMENT

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

Extension Associate II (NSF Includes Island Fellow)

JOB # RC-21-26

Application Deadline:

11:59 p.m. on February 04, 2021 (Chamorro Standard Time/UTC+10)

Application Process:

1. Applicants must complete the RCUOG online job application at <https://www.uog.edu/rcuog/employment-application> or
2. Email RCUOG application, cover letter, resume and transcripts to rcuoghr@triton.uog.edu. The RCUOG application can be downloaded from <https://www.uog.edu/rcuog/employmentapplication> and can be submitted digitally along with supporting documents.

Salary

Grade M, Step 1, \$19.60 – Step 7, \$24.50 per hour
Temporary, Full-Time, 40 hours per week.

Benefits:

Full-Time: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 403(b) match based upon employee contribution of 3%.

The position will begin in **February 15, 2021** and ends in **February 14, 2022**, based on availability of funds with possibility of extension should additional funds become available.

Location:

ORSP, NSF Includes, University of Guam, Mangilao, Guam

Minimum Qualifications:

- Bachelor's degree in biological sciences, environmental science, sustainability, or economics;
- One (1) year of work experience relevant to the position;

Preferred Qualifications:

- Project coordinator experienced in managing complex projects;
- High-performing team player;
- Excellent written and verbal communication skills;
- Ability to design and implement research projects;
- Ability to communicate complex and conceptual ideas to a diverse set of groups and stakeholders;
- Ability to form and maintain formal and informal relationships across academia, government, non-profits, and the business sector;

The NSF INCLUDES: SEAS Island Alliance (National Science Foundation Inclusion Across the Nation of Communities of Learners of Underrepresented Discoverers in Engineering and Science: Supporting Emerging Aquatic Scientist Island Alliance) is a grant funded by the National Science Foundation (NSF). The NSF INCLUDES: SEAS Island Alliance operates in concert with the comprehensive national INCLUDES initiative to enhance U.S. leadership in discoveries and innovations by focusing on diversity, inclusion, and broadening participation in STEM. The five-year, multi-institution program involves students from Guam, Puerto Rico, and the U.S. Virgin Islands. It aims to empower students to pursue their interest in marine and environmental sciences and increase their sense of belonging in STEM through scientific and professional development training, mentorship, family support programs, and cohort-building activities.

Each year, the Guam Hub of the Alliance at the University of Guam aims to reach high schoolers, undergraduates, bridge students, a graduate student, and one NSF INCLUDES: SEAS Island Alliance Island Fellow from Guam, the Federated States of Micronesia, Republic of Palau, Republic of the Marshall Islands, and/or Commonwealth of the Northern Mariana Islands. The Island Fellow is a 1-year position for recent graduates of undergraduate or graduate programs in marine or environmental sciences. Competitive candidates for this position are those who consider Guam their permanent residence and are seeking to enter the local workforce in fields related to marine and environmental sciences.

In 2021, the NSF-funded Island Fellow will be assigned to the Guam Green Growth (G3) Initiative facilitated by the University of Guam Center for Island Sustainability. G3 is the most comprehensive public-private partnership ever created to achieve a sustainable future for Guam. Executive Order 2019-23 brought together 97 working group members representing all sectors of society to create the G3 Action Framework. Formally adopted by the Governor and Lt. Governor of Guam in September 2020, the G3 Action Framework implements the 17 United Nations Sustainable Development Goals in locally and culturally effective ways. While G3 drives local action, it also places Guam at the global forefront of leadership in island sustainability. Guam is

UOG Station, Mangilao, Guam 96923

Tel: (671) 735-0336/0249/50/51 Email: rcuoghr@triton.uog.edu

The Research Corporation of the University of Guam is an equal opportunity employer and provider.

a founding member of the Local2030 Islands Network, through which islanders scale innovative, values-based, and resilient sustainability solutions worldwide.

Pacific Islanders and those traditionally underrepresented in marine and environmental sciences are encouraged to apply for the Island Fellow position.

Character of Duties:

- Fulfill NSF INCLUDES: SEAS Island Alliance duties, such as attending national network and hub meetings and facilitating activities as requested;
- In consultation with the CIS Director and G3 Coordinator, plan and manage own assignments to meet G3 objectives and deadlines, while resolving challenges that may arise;
- Contribute to knowledge generation, knowledge exchange and knowledge transfer activities;
- Develop planning documents, research projects, and funding proposals;
- Coordinate and facilitate meetings and workshops related to project tasks;
- Extend, transform and apply knowledge acquired from experiences;
- Contribute to publications and assist with dissemination of research findings;
- Deliver presentations at conferences or exhibit work at appropriate events;
- Independently and effectively coordinate projects in the Guam Green Growth Initiative at the UOG Center for Island Sustainability. Examples of projects that may be assigned to the Island Fellow:
 - Maintain the Guam Green Growth Dashboard. Design and implement data collection, analysis, and visualization protocols to track progress on the Guam Green Growth Action Framework;
 - Conduct research and draft policy recommendation papers that advance goals of the G3 Action Framework;
 - Assist in conducting assessments of local circular economy opportunities and implement projects that accelerate Guam’s transition to a circular economy;
 - Conduct community engagement and outreach activities to communicate G3 activities to stakeholders;
- Other duties as assigned;

Police and Court Clearance:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances

Selected candidate must provide official transcripts prior to hire date.

Work Eligibility:

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability
UOG Station, Mangilao, Guam 96923
Tel: (671) 735-0336/0249/50/51 Email: rcuoghr@triton.uog.edu
The Research Corporation of the University of Guam is an equal opportunity employer and provider.

for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).

- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.
- Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.
- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).