



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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ANNOUNCEMENT

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

**Project Associate
(Guam Plant Extinction Prevention Program)**

JOB # RC-19-28

Application Deadline: Midnight, September 10, 2019

Email RCUOG application, cover letter, resume and transcripts to rcuoghr@triton.uog.edu or submit documents to the RCUOG office located at Dean Circle, House #33, UOG Campus. The RCUOG application can be downloaded from <https://www.uog.edu/rcuog/employment-application> and can be submitted digitally along with supporting documents.

Salary

Grade M, Step 1, \$19.60 – Step 10, \$26.90 per hour

Temporary, Full-Time, 40 hours per week.

Benefits: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 403(b) match based upon employee contribution of 3%.

This job announcement has a minimum of six available positions. The positions will begin on **October 01, 2019** and end on **August 22, 2020** based on availability of funds with possibility of extension should additional funds become available.

Location:

Dean Circle, House #34 (GPEPP)

Minimum Qualifications:

- Bachelor's degree in Biology, Environmental Science or related field OR Master's Degree in related field.
- At least one (1) year of experience working on listed species surveys, research or management preferably with native plants and invertebrates in the CNMI/Guam or other Pacific Islands and possess the appropriate pesticide applicator certifications.

UOG Station, Mangilao, Guam 96923

Tel: (671) 735-0336/0249/50/51 Email: rcuoghr@triton.uog.edu

The Research Corporation of the University of Guam is an equal opportunity employer and provider.

- Three (3) years of professional level work experience with knowledge in rare plant surveys and horticultural skills in the nursery and field.

Minimum Knowledge, Abilities and Skills:

- Ability to identify native plant species of Guam and the Northern Mariana Islands and demonstrate horticultural knowledge.
- Ability to hike through field and difficult terrain in all weather conditions with field gear that weighs up to 50 pounds.
- Ability to communicate effectively with good verbal and written skills.
- Ability to demonstrate skills in summarizing findings and recommendations, as well as proficiency in oral and written presentations.
- Ability to manage time efficiently and ability to prioritize work.
- Ability to work flexible hours, including weekends and evenings, as needed.
- Ability to project budget requirements for future program needs.

Character of Duties:

- Conduct plant field surveys.
- Coordinates and oversees conservation and research programs, as well as the implementation of management actions in an efficient and effective manner. Work must be done in accordance with applicable Federal, and State regulations and laws, especially regarding endangered species, safety and health, and pesticides.
- Leads efforts in the collection of ecological, forest, rare plant, habitat data and plant propagules following established methods.
- Manages staff by orienting and training employees.
- Conduct scientific review of literature.
- Assist in the preparation of field activities.
- Coordinate logistics with the Cooperative Agreement Technical Representative (CATR).
- Manage field equipment and project files.
- Assist in the preparation of materials for project meetings.
- Assist in the preparation of monthly and final reports.
- Actively participates in safety program, assisting in identifying hazards and mitigate actions.
- Must participate in training activities to comply with policies in regard to field collection protocols, safety, diversity and civil rights.
- Other duties relative to project deliverables.

Clearances

- College transcripts should be submitted with application
- Upon selection, the applicant must submit PPD, police and court clearances to UOG HRO.