

**AMENDMENT 2**

**Request for Proposal (RFP)  
UOG RFP No. P24-07**

Date Issued: August 2, 2024

**“UOG WEBSITE REDESIGN & WEB CONTENT MANAGEMENT SERVICES”**

This is to notify all prospective offerors of the following amendment set forth below:

- 1.1 DEADLINE FOR WRITTEN QUESTIONS/CLARIFICATIONS should read as follows: **The Last day for UOG to accept WRITTEN QUESTIONS and/or CLARIFICATIONS is five (5) business days BEFORE the proposal submission deadline Friday, August 9, 2024.**
- 1.2 DEADLINE FOR SUBMISSION of RFP Packages should read as follows: **Friday, August 16, 2024, ON or BEFORE 4:00 P.M. Chamoru Standard Time, via link provided for electronic submission to Bid Share folder provided by UOG Procurement Office. One (1) hard copy of Technical & Priced Proposal is dropped off/mailed to the Procurement Office before submission deadline.**
- 1.3 Question and Answer Sheet 7 set forth as attached

All other terms and conditions remain the same.



Alejandria Slone  
Acting Supply Management Administrator

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Please acknowledge receipt and return by email to [uog.bids@triton.uog.edu](mailto:uog.bids@triton.uog.edu):

Name of company: \_\_\_\_\_

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Print Name/Signature/Date

## QUESTION & ANSWER SHEET NO.7

August 2, 2024

In response to the written “Questions” and/or ‘Request for Clarifications’ UOG received as of June 25, 2024 @ 4:17 am from vendor: **ON THE JOB CONSULTING, INC DBA PIXO**

### Question 1: Proposal submission - clarification

1.2 DEADLINE FOR SUBMISSION of RFP Packages should read as follows: Friday, August 09, 2024, ON or BEFORE 4:00 P.M. Chamoru Standard Time, via link provided for electronic submission to Bid Share folder provided by UOG Procurement Office. One (1) hard copy of Technical & Priced Proposal is dropped off/mailed to the Procurement Office before submission deadline.

- Does this mean an electronic submission AND a hard copy are both required to be submitted?

**Answer:** UOG: Yes, both are required.

- If a hard copy is required to be mailed, is there a carrier service that is recommended for proposals shipped from the US mainland?

**Answer:** UOG: Any carrier service that ships to Guam is fine as long as the packet is post marked before the Bid Submission Deadline, which has been amended to August 16, 2024 ON or BEFORE 4:00 P.M., Chamoru Standard Time, Guam Time.

- Will the submission folder link be shared directly, or is there a place we can find that online?

**Answer:** UOG: It will be shared directly via email one day before the Bid Submission Deadline, Thursday, August 15, 2024, Chamoru Standard Time.

### Question 2: Editorial workflow

- How many of the up to 100 users will be managing content on the website on a regular basis?

**Answer:** UOG: 25 on a regular basis.

- Is there a need to create an editorial workflow so content can be approved by an editor role?

**Answer:** UOG: Yes, an approval workflow for content will need to be implemented. This is in place with our current CMS.

### Question 3: Events

- Are there external event feeds that the website needs to import and show on event pages?

**Answer:** UOG: Yes, this feature would be helpful to feed in from other CMS's like WordPress, Drupal, etc.

### Question 4: Translations

- Automatic translations require a 3rd-party service. Are service costs like this permissible?

**Answer:** UOG: Yes, translation services can be presented as an optional cost.