



Domestic Import of Propagative Materials (Plants for Planting) to Guam

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This factsheet briefly summarizes the steps in obtaining an import permit for importation of Propagative Materials from the US mainland, Commonwealth of the Northern Mariana Islands (CNMI), and Hawai'i.

Verification of List

Verify if the commodity is admissible by looking at the List of Plants for Planting Manual, Chapter 6, page 277 (https://tinyurl.com/kg8n5v8).

Growing media

Plants for planting must be free from sand, soil, other growing media, pests, and diseases.

Origin of Prospective Import

Hawai'i

There are several prohibited Propagative Materials that can be imported from Hawaii to Guam due to various virus disease problems and the *Hibiscus erineum* mite such as citrus, ginger, *Heliconia spp.*, *Strelitzia spp.* (bird of paradise), *Hibiscus spp.*, *Musa spp.* (bananas), *Canna spp.*, and *Costus spp.* All plants to be imported must be treated either by:

- 1. Heat using a water drench at 113° (45°C) for 5 minutes; or
- 2. 16% citric acid solution

Phytosanitary Certificate

Shipment must be accompanied by a Phytosanitary Certificate issued by the Hawai'i Department of Agriculture. It must be an original or certified true copy issued no more than 15 days prior to shipment indicating origin of plants, inspected for all pests of quarantine concern to Guam, and attested to have complied with the necessary treatment.

Nematode-Free Certificate

The Hawai'i Department of Agriculture issues this Certificate stating that the shipment met the nematode quaratine requirement.

CNMI & US Mainland

Request for a Local Import Permit at:

Guam Department of Agriculture Biosecurity Division, 17-3306 Neptune Ave., Barrigada, GU 96913 Hours: Monday-Friday (except holidays) 8:00 AM - 12:00 PM & 1:00 PM - 4:30 PM Options:

- walk in
- call in at (671) 475-1427
- fax at (671) 477-9487. Faxes must be followed by phone call for verification of receipt.

Fill out the application form completely. The processing time for permit request is approximately four (4) hours.

Pay the exact amount of \$10 by cash, personal check (on-island checks only), or company check.

See back page for the next step.

Pick up the document the next day.
Pick-up hours are Monday-Friday, 8:00
AM - 11:30 AM. Present any valid picture
ID (Driver's license, Passport, Guam ID,
or Company ID). If other than importer/
consignee, an authorization with picture ID
is required. Company/business employee
authorizations must be on letterheads.

NOTE: Local import permit is good for one (1) shipment only and valid for up to 30 calendar days after issuance.

Get an Invoice

Identify and mark each plant material. Plant imports must be accompanied by an invoice indicating the scientific name and the quantity by weight (gram/kilogram) of the consignment/shipment.

Packing List

Shows all contents of each package and references a box number that is both on the packing list and the physical box. Without the packing list, inspection will be delayed.

Packing Tips

Any restricted article at the time of importation or offer for importation to Guam shall not be packed in a packing material unless the plants were packed in the packing material immediately prior to shipment; such packing material must be free from sand, soil, or earth and has not been used previously as packing material. For the list of packing materials, visit https://www.govregs.com/regulations/7/319.37-9.

What is the intended means of importing the Propagative Material? Note: Propagative Materials are not allowed to be handcarried on a plane trip.

U.S. Postal Service (USPS) or courier (DHL, FedEx, UPS, etc.)

- All packages get sent to USDA-APHIS Plant Inspection Station where plants are inspected first - not at home, or a business address. Mail to: Guam Department of Agriculture, Biosecurity Division, 17-3306 Neptune Ave., Barrigada, GU 96913.
- 2. On a separate paper within the package, write name, address, and phone number of the intended recipient.
- 3. On the outer package, place a sheet of paper with the following information: general nature and quantity of the contents; country and locality where grown, name and address of shipper, owner, or person shipping or forwarding the plants for planting, and number of the written permit authorizing the importation if one was required.

Note: By law, a customer is liable when a seed package is directly delivered (usually via USPS Priority Mail) to the mailing address bypassing USDA-APHIS inspection. When this happens, bring the received package to the Plant Inspection Facility for inspection.

Sea/Air Cargo

- 1. Packages must be routed, unopened, to the Plant Inspection Station, 17-3306 Neptune Ave., Barrigada, GU 96913.
- 2. Write the following information on a sheet of paper and attach to the package or attach to the plant (if not placed in a box): general nature and quantity of the contents; country and locality where grown, name and address of shipper, owner, or person shipping or forwarding the plants for planting, name and address of consignee, shipper's mark and number, and number of written permit authorizing the importation, if one was required.
- 3. A packing list must accompany each package of material. For shipments with more than one (1) package, a copy of the invoice must be enclosed within Package No. 1, which means that all packages must have consecutive numbers.

Based on the payment receipt, take note of the expected delivery date. Notify the Plant Inspection Station of the shipment's arrival preferably 24 hrs. in advance. Notice should be given at least by Friday afternoon if the package(s) will come in on a Sunday or a Monday holiday. The importer must provide personnel for offloading purposes. See page 46 for more details (https://tinyurl.com/kg8n5v8).