



Phone: (671) 735-2861

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EQUIPMENT REQUEST FORM

Please print or type Date: _____

Requesting Department: _____

Requested by: _____ Function: _____

Phone: _____ Email: _____

EQUIPMENT NEEDED: _____ RETURN OF EQUIPMENT: _____
DATE DATE

#	DESCRIPTION	QUANTITY	CHARGE
1.			
2.			
3.			
4.			
		TOTAL:	

EQUIPMENT IS:

_____APPROVED _____DECLINED

 Athletics & Field House Director Date

Signature of staff issuing equipment: _____ Date: _____

NOTE: Equipment signed out from the Triton Athletics and Calvo Field House Department is the property of UOG. All Equipment shall be returned by the promised date.
 A 24-hour grace period will be allowed.