



RESEARCH CORPORATION
of the UNIVERSITY OF GUAM

**BOARD OF DIRECTORS
REGULAR MEETING
MINUTES**

Friday, December 2, 2016 at 2:28 p.m., Graduate Studies Classroom,
School of Business & Public Administration,
Jesus and Eugenia Leon Guerrero Building, UOG Campus, Mangilao, Guam

1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Robert A. Underwood on December 2, 2016 at 2:28 p.m. Notice of the meeting having been duly and regularly provided by the Board.

Quorum:

Robert A. Underwood, Chairperson
Randy Wiegand, Treasurer
Kate A. Moots, Secretary
Joseph F. Ada, Member
Terry J. Donaldson, Member
Elizabeth Gayle, Member
Artemio Hernandez, Member
Toni Sanford, Member

Also Present:

Cathleen Moore-Linn, Interim Executive Director
Gloria Travis, Interim Chief Business Officer

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of August 5, 2016. Motion to adopt by T. Sanford and duly seconded by E. Gayle. Motion carried.

3.0 CHAIRPERSON'S REMARKS

Chairperson Dr. Robert Underwood discussed the University of Guam's financial situation and \$9.9M FY2016 deficit. Chairperson Underwood also noted that he has been sharing information about RCUOG with newly elected senators.

4.0 NEW BUSINESS

4.1 Implementation Update

C. Moore-Linn provided a list of grants and contracts managed by the Research Corporation and copies of the FY 2016 Annual Report to the Board of Directors. C. Moore-Linn also reported that the UOG Board of Regents approved the new



internal allocation of indirect costs and noted that RCUOG will draw down its portion of indirect cost rate at the end of the first quarter. This will demonstrate that RCUOG is on its way to self-sufficiency. Board of Directors term limits were discussed.

4.2 Resolution No. 16-04, Relative to Amending the RCUOG Procurement Policy to Align with Federal Micro-Purchase and Small Purchase Thresholds

C. Moore-Linn briefed the Board regarding the policy and alignment with Federal thresholds. Motion to adopt by T. Donaldson and duly seconded by K. Moots. Motion carried.

4.3 Resolution No. 16-05 Relative to Approving the Accrued Airline Mileage Policy

C. Moore-Linn briefed the board on the policy to support student travel. Motion to adopt by J.F. Ada and duly seconded by K. Moots. Motion Carried.

5.0 ANNOUNCEMENT

Dr. Terry Donaldson will no longer serve on the Board of Directors as his appointment as Marine Laboratory Director ended. The Research Council will hold elections on December 9, 2016 to select a new representative to the Board of Directors.

6.0 ADJOURNMENT

Chairperson Robert A. Underwood adjourned the meeting at 3:16 p.m.

Dr. Robert A. Underwood, Chairperson

ATTESTED:

Dr. Kate A. Moots, Secretary