

**MINUTES**  
**Session 3**  
of the  
**14<sup>th</sup> Faculty Senate of the University of Guam**  
2:00 – 3:45 PM September 18, 2014  
HSS Building, CLASS Dean's Professional Development Room

Members Present: N. Goetzfridt, M. Golabi, J. Jenson, R. Jones, K. Moots, R. McNinch, U. Nabobo-Baba, Y. Paulino, D. Rubinstein, C. Sangueza, S. Santos-Bamba, K. Smith, L. Somera

Chair: N. Goetzfridt  
Timekeeper: L. Somera  
Recorder: C. Sangueza

Review Committee Represented:  
Undergraduate Review Committee: J. Rouse  
Graduate Review Committee: A. Ames  
General Education Review Committee: M. Ehlert

## I. OPENING ITEMS

- A. Call to Order
- B. Approve minutes of previous session: FS14, Session 2, August 28, 2014. Approved.
- C. Review agenda
- D. Consent agenda:  
Dr. Michael Stoil - Master of Public Administration Program Self-Study Review Team. M/S/P

## II. REPORTS.

This time is for handing out written reports and/or the delivering of concise oral reports by committee chairs. Requests from the floor for brief clarification or correction of fact are in order, but discussion is not in order until the "other business" portion of the agenda or after the formal Senate session. Motions for action are not in order during this portion of the agenda.

- A. Standing Committee Reports (5 min. each)
  - 1. Executive Committee - N. Goetzfridt reported.
  - 2. Institutional Excellence (State of the Institution Report Part I - 10 min.) – K.Smith and K. Moots reported.
  - 3. Faculty Excellence - S. Santos-Bamba reported.
  - 4. Evaluations - U. Nabobo-Baba reported. Log no. 5018
  - 5. University Budget & Planning - R. Jones reported.
- B. Review Committee Reports
  - 1. Undergraduate Curricula (5 min.) – J.Rouse reported. Log no. 5013
  - 2. Graduate Curricula (5 min.) - A. Ames reported. Log no. 5017
  - 3. General Education (5 min.) – M. Ehlert reported. Log no. 5016
- C. SVP/ASA Report (10 min.) - N. Goetzfridt reported.
- D. Parliamentarian Report – (10 min.) - J. Jenson reported.

## III. ACTIONS

Under Article VIII, Senate Bylaws:

**Endorsement** certifies an item that has independent standing

1. has been well researched and critically examined
2. is complete and of high quality
3. is compatible with the broad inter-collegiate interests of the university, as seen by the Faculty
4. has been prepared with due respect to the University's rules and procedures
5. has been produced with the Faculty playing its appropriate role in the development process

**Approval** denotes official consent for an action or step for which the Senate has sole authority.

**Adoption** implies acceptance as the Senate's own.

A. Scheduled Action. These items have been previously distributed and presented, so that members of the Senate have had at least four weeks to study and resolve issues with the originators, Senate colleagues, and constituents.

- None

B. Pending Action. The following items have been distributed and presented at previous sessions, but are being held for action at a subsequent session.

1. Request for Course Revision, EN085 and EN085L Fundamentals of English and Fundamentals of English Lab. Under review by UCRC (A. Owen, Chair). Log no. 4901. *Received on January 27, 2014.*

Background: The intention of this request is to make both of these courses college-credit bearing. It follows the best practice trend in developmental education which is to offer college credit to encourage students to treat the courses more seriously. Hawai'i Pacific University has already made this switch with success.

Review Process: This request has received the following endorsements: Program and Division Chairs on Nov. 21, 2013, College AAC Chair on January 24, 2014 and the College Dean on January 24, 2014. On May 8, 2014, a motion was made for the second time to postpone the endorsement for further clarification.

No discussion.

#### IV. PRESENTATIONS

A. Regular Presentation and Discussion. Ten minutes is allocated for Senate discussion of each item. Action is anticipated at the next session.

- Relative to Endorsing the General Education Review Committee's Proposed Framework. M Ehlert reported.

B. Pending Presentation. The following items have been distributed and are pending presentation at a subsequent Senate session.

- None

C. Immediate action requested by the originator. Following distribution and explanation (up to 10 minutes) the chair will call for a motion to take the item for immediate action. If such a motion is submitted (and seconded) and a majority of the Senate agrees, the chair will call for a motion for the appropriate action and open the floor for 10 minutes of deliberation according to the Senate's Special Rules.

- None

## V. DISTRIBUTIONS

A. Regular Distribution and Explanation. This portion of the agenda lists items received by the Senate, which are in process with an appropriate review committee. Questions or discussion are not in order during this portion of the agenda. A report of the review committee's findings is anticipated for presentation and discussion at the next session, with formal action at the following session. Senate members are responsible for studying the distributions and for consulting with the appropriate review committee and their own constituencies before the item is scheduled for action.

- Amendment to the Senate's Special Rules: General Order of Business for Monthly Scheduled Meetings. Log no. 5015

B. Pending Distribution. This section of the agenda lists items received by the Senate, which are being held by an appropriate review committee pending receipt of requested additional information or documentation to support the review process. Questions or discussion are not in order during this portion of the agenda.

1. Program Review, Master of Public Administration (MPA). Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4986. Received on May 9, 2014 and sent to GCRC on August 21, 2014.

[https://drive.google.com/file/d/0B\\_4sNlqsmFF-dUV1cktaLWRqU1E/edit?usp=sharing](https://drive.google.com/file/d/0B_4sNlqsmFF-dUV1cktaLWRqU1E/edit?usp=sharing)

A. Ames updated the Senate on the status of the MPA program review,


C. Immediate action requested by the originator. Following distribution and explanation (up to 10 minutes) the chair will call for a motion to take the item for immediate action. If such a motion is submitted (and seconded) and a majority of the Senate agrees, the chair will call for a motion for the appropriate action and open the floor for 10 minutes of deliberation according to the Senate's Special Rules.


- None

## VI. OTHER BUSINESS

- Dr. Elizabeth Bowman's nomination as ad hoc member of the GCRC - Approved

Adjourned at 3:12

  
Cheryl Sangueza  
Recorder

  
Nicholas Goetfridt  
President

10/23/14  
Date Approved

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**ATTACHMENTS: copies of all signed documents scheduled for Senate action**

- None