MINUTES

Session 8

of the

12th Faculty Senate of the University of Guam 2:00 – 3:45 PM February 21, 2013 HSS Building, CLASS Dean's Professional Development Room

Members Present: J. Cyrus, L. Ferrer, N. Goetzfridt, M. Golabi, A. Hartig, Y. Iwata, J. Jenson, K. Murphy, A. Pereira, M. Ran, G. Rojas, F. Schumann, P. Singh, K. Smith, A. Walter

Absent: D. Rubinstein

Chair: N. Goetzfridt Timekeeper: A. Pereira Recorder: G. Rojas

Review Committee Represented:

Undergraduate Curricula Review Committee: A. Owen Graduate Curricula Review Committee: A. Ames General Education Review Committee: M. Ehlert

I. OPENING ITEMS

- A. Called to Order
- B. Approved minutes of previous session: FS12, Session 7, January 31, 2013
- C. Reviewed Agenda
- D. Consent Agenda:
 - 1. Approved Senate Appointment to BBA (Concentration) Self-Study Program Review Team: Prof. Peter Barcinas. Log No. 4705
 - 2. Approval of Senate Appointment to Promotion and Tenure Committee: Dr. L. Robert Barber. Log No. 4706

II. REPORTS.

A. Standing Committee Reports

- 1. Executive Committee N. Goetzfridt reported, Log No. 4693
- 2. Institutional Excellence K. Smith reported, Log No. 4712
- 3. Faculty Excellence M. Golabi reported
- 4. Evaluations P. Singh reported Log No. 4702
- 5. University Budget & Planning A. Hartig reported, Log No. 4707

B. Review Committee Reports

- 1. Undergraduate Curricula A. Owen reported Log No. 4696
- 2. Graduate Curricula A. Ames reported, Log No. 4704
- 3. General Education M. Ehlert reported, Log No. 4703
- C. SVP/ASA Report H. Whippy reported Log No. 4692
- D. Parliamentarian Report J. Jenson reported

III. ACTIONS

A. Scheduled Action.

 Program Review, Bachelor of Business Administration in Accounting Self-Study. Reviewed by UCRC (A. Owen, Chair). Contact person A. Borja Enriquez (abe@uguam.uog.edu). Log no. 4570. Distributed August 16, 2012. <u>Background:</u> This request seeks endorsement of the findings for the attached Accounting Program Self-Study report.

Review Process: This request has received the following endorsements: SBPA Division Chair, College AAC Chair, and College Dean all on June 8, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

Motion: To endorse the UCRC's recommendation on the program review for the Bachelor of Business Administration in Accounting Self Study as contained in attachment 1.

Discussion: 10 minutes

Action Sought: Motion carried.

2. <u>Program Review, Anthropology Self-Study.</u> Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4579. *Received and sent to UCRC on August 31, 2012.*

<u>Background</u>: This request seeks endorsement of the findings for the attached Anthropology Program Self-Study report.

Review Process: This request has received the following endorsements: Program coordinator on November 30, 2011, Administrative Chair on December 6, 2011, College AAC Chair on September 4, 2012 and College Dean on September 4, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

<u>Motion</u>: To endorse the UCRC's recommendation on the program review for the Bachelor of Arts in Anthropology as contained in attachment 2.

Discussion: 10 minutes

Action Sought: Motion carried.

3. <u>Program Review, Political Science Self-Study</u>. Reviewed by UCRC (A. Owen, Chair). Contact person M. Stoil (mstoil@uguam.uog.edu). Log no. 4580. *Received and sent to UCRC on August 31, 2012*.

<u>Background:</u> This request seeks endorsement of the findings for the attached Bachelor of Arts in Political Science.

Review Process: This request has received the following endorsements: Program coordinator on November 21, 2011, Division Chair on November 21, 2011, College AAC Chair on September 4, 2012, College Dean on September 4, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

<u>Motion</u>: To endorse the UCRC's recommendation on the program review for the Bachelor of Arts in Political Science as contained in attachment 3.

Discussion: 10 minutes

Action Sought: Motion carried.

4. <u>Program Review, Psychology Self-Study</u>. Reviewed by UCRC (A. Owen, Chair). Contact person M. Ehlert (mbehlert@uguam.uog.edu). Log no. 4581. *Received and sent to UCRC on September 05, 2012*.

<u>Background:</u> This request seeks endorsement of the findings for the attached Bachelor of Arts in Psychology.

<u>Review Process</u>: This request has received the following endorsements: Program coordinator on September 30, 2011, Administrative Chair on September 30, 2011, College AAC Chair on September 4, 2012, and College Dean on September 4, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

<u>Motion</u>: To endorse the UCRC's recommendation on the program review for the Bachelor of Arts in Psychology as contained in attachment 4.

Discussion: 10 minutes

Action Sought: Motion carried.

5. Request for New Course PS 307 Comparative Politics of Economic Development. Under review by UCRC (A. Owen, Chair). Contact person M. Cruz (mcruz.uog@gmail.com). Log no. 4335. *Distributed October 2, 2012.*

<u>Background:</u> This course seeks to meet a critical gap indentified by the external reviewer during the program's recent five year self-study – the lack of a course in political economy – which will also address a shortage of upper division courses in the comparative politics area at UOG.

Review Process: This request has received the following endorsements: Program coordinator on September 25, 2012, Administrative Chair on September 25, 2012, College AAC on September 28, 2012, and College Dean on September 28, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

<u>Motion</u>: To endorse the UCRC's recommendation for new course PS 307 Comparative Politics of Economic Development as contained in attachment 5.

Discussion: 10 minutes

Action Sought: Motion carried.

6. Request for Program Change, Anthropology. Under review by UCRC (A. Owen, Chair). Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4624. *Distributed November 5, 2012.*

<u>Background:</u> This request seeks to include an required Introduction to Linguistics Anthropology (AN234) in the anthropology curriculum. This addition would complete the four-field approach to anthropology that the UOG anthropology program adheres to. *AN 234 was removed at the request of the contact person on December 3, 2012.*

Review Process: This request has received the following endorsements: Program coordinator on October 17, 2012, Administrative Chair on October 18, 2012, College AAC Chair on October 18, 2012, and College Dean on October 18, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

NOTE: Item 6 has been removed at the request of the contact person on February 19, 2013.

7. Request for Course Removal, AN/BI 360 Human Osteology. Under review by UCRC (A. Owen, Chair). Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4621. Distributed November 5, 2012.

<u>Background:</u> This request seeks to remove AN/BI 360 from the Anthropology curriculum given the lack of a faculty member to supervise this course and the need to use this room to offer essential new course offerings.

Review Process: This request has received the following endorsements: Program coordinator on October 17, 2012, Administrative Chair on October 18, 2012, College AAC Chair on October 18, 2012, and College Dean on October 18, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

<u>Motion</u>: To endorse the UCRC's recommendation on for the removal of course AN/BI 360 Human Osteology as contained in attachment 6.

Discussion: 10 minutes

Action Sought: Motion carried.

8. Request for New Course, AN 369 Special Topics. Under review by UCRC (A. Owen, Chair). Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4622. Distributed November 5, 2012.

<u>Background:</u> This request seeks to add AN 369 Special Topics to the Anthropology program curriculum following discussions with students, faculty, and college administrators based on the recent Anthropology Self Study Review. The course may be situated inside or outside of Guam and provides the flexibility to meet the needs and resources of students and faculty while catering to all and any of the four fields of anthropology.

Review Process: This request has received the following endorsements: Program coordinator on October 17, 2012, Administrative Chair on October 18, 2012, College AAC Chair on October 18, 2012, and College Dean on October 18, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

Motion: To endorse the UCRC's recommendation to add new course AN 369 Special Topics to the Anthropology program curriculum as contained in attachment 7.

Discussion: 10 minutes

Action Sought: Motion carried.

9. <u>Proposed revision to the Senate Special Rules</u>. Contact person A. Pereira (aristides.pereira@gmail.com). Log no. 4648. *Distributed November 15, 2012*.

<u>Background:</u> This request seeks approval of updated amendments to the Special Rules of the Faculty Senate. These updates make the rules consistent with the once a month frequency of Senate meetings, corrects inconsistencies and ambiguities and subsequently restores consistency and clarity.

Review Process: The S.E.C. recommended these updates for Senate approval on January 22, 2013. The S.E.C. presented its recommendation for approval on January 31, 2013.

<u>Motion</u>: To approve the S.E.C's recommendation on revisions to the Senate Special Rules as contained in attachment 8.

Discussion: 10 minutes

Action Sought: Motion carried.

10. <u>Credit Hour Definition</u>. Under Review by SCIE (K. Smith, Chair). Contact person CLASS AAC. Log no. 4578. *Distributed November 29, 2012.*

<u>Background</u>: This request seeks to endorse the SCIE's recommendation of a definition of a credit hour as emanating from the CLASS AAC.

<u>Review Process</u>: The CLASS Dean conveyed the CLASS ACC's recommendation for the definition of a credit hour to the Senate President on August 17, 2012. SCIE presented its recommendation for endorsement on January 31, 2013.

<u>Motion</u>: To endorse the SCIE's recommendation on the definition of a credit hour as contained in attachment 9.

Discussion: 10 minutes

Action Sought: Motion carried.

11. <u>Program Change, Fine Arts/ Art Track Major</u>. Under review by UCRC (A. Owen, Chair). Contact person M. Blas (mcblas76@yahoo.com). Log no. 4665. *Received and sent to UCRC on January 8, 2013.*

<u>Background:</u> This request seeks endorsement for these program changes in order to update the list of electives for Fine Arts Major program since there have been various additions or changes to the AR courses which were not reflected in the elective list. This change brings the course list to currency.

Review Process: This request has received the following endorsements: Program coordinator on November 11, 2012, Division Chair on November 16, 2012, College AAC Chair on November 30, 2012, and College Dean on December 5, 2012. The UCRC presented its recommendation to endorse on January 31, 2013.

Motion: To endorse the UCRC's recommendation on for program change in the Fine Arts/ Art Track Major as contained in attachment 10.

Discussion: 10 minutes

Action Sought: Motion carried.

- B. Pending Action.
 - None

IV. PRESENTATIONS

- A. Regular Presentation and Discussion.
 - 1. Request for New Course, CS 425 Systems Analysis & Design (Capstone Course). Reviewed by UCRC (A. Owen, Chair). Contact person C. Swanson (carlt.swanson@gmail.com). Log no. 4632a. Distributed November 14, 2012.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4632a Req for New Course CS 425 Systems Analysis & Design (Capstone Course) 2-4-13.pdf

- 2. <u>Program Change, Computer Information Systems</u>. Reviewed by UCRC (A. Owen, Chair). Contact person C. Swanson (carlt.swanson@gmail.com). Log no. 4633a. *Distributed November 14, 2012.*
 - http://inside.uog.edu/FacultySenate/Program Change/Log %23 4633a Program Change, Computer Information Systems 2-4-13.pdf
- 3. <u>Program Change, English for Education</u>. Under review by UCRC (A. Owen, Chair). Contact person E. Flores (evelynrflores@yahoo.com). Log no. 4664. *Received December 10, 2012 and sent to UCRC on January 8, 2013.*

http://inside.uog.edu/FacultySenate/Program Change/Log %23 4664 UG Program Change- English for Education 12-4-12.pdf

B. Pending Presentation.

1. Request for New Course, KN 101 Korean I. Under review by UCRC (A. Owen, Chair). Contact person T. Kang (kang@uguam.uog.edu). Log no. 4626. *Distributed November 5, 2012.*

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4626 Reg for New Course KN 101 Korean I, 10-18-12.pdf

- 2. Request for New Course, KN 102 Korean II. Under review by UCRC (A. Owen, Chair). Contact person T. Kang (kang@uguam.uog.edu). Log no. 4627. *Distributed November 5, 2012.*
 - http://inside.uog.edu/FacultySenate/Course Request/Log %23 4627 Reg for New Course KN 102 Korean II, 10-18-12.pdf
- C. Immediate action requested by the originator.
 - None

V. DISTRIBUTIONS

- A. Regular Distribution and Explanation.
 - 1. Request for Technology Delivered Course BA 601 DE, Case Studies in Management. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4642. Distributed November 26, 2012.
 - http://inside.uog.edu/FacultySenate/Course Request/Log %23 4642 Req for Tech Delivered Course BA 601 DE- Case Studies in Management 10-25-12.pdf
 - 2. Request for Technology Delivered Course BA 613 DE, Strategic Leadership and Ethics. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4643. Distributed November 26, 2012.
 - http://inside.uog.edu/FacultySenate/Course Request/Log %23 4643 Req for Tech Delivered Course BA 613 DE- Strategic Leadership and Ethics 10-25-12.pdf
 - 3. Request for Technology Delivered Course BA 630 DE, Human Resources Management. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4644. Distributed November 26, 2012.
 - http://inside.uog.edu/FacultySenate/Course Request/Log %23 4644 Req for Tech Delivered Course BA 630 DE- Human Resources Management 10-25-12.pdf
 - 4. Recommendations for the University of Guam Distance Education Committee. Contact person K. Smith, SCIE Chair (kylesmithuog@gmail.com). Log no. 4699. Distributed February 19, 2013.
 - http://inside.uog.edu/facultysenate/Standing Committee Correspondence/Log %23 4699 SCIE Recommendations for DE Committee V2.pdf

B. Pending Distribution.

- 1. <u>Program Review, Business Administration Self-Study</u>. Under review by UCRC (A. Owen, Chair). Contact person A.B. Enriquez (abe@uguam.uog.edu). Log no. 4667. *Received on January 16, 2013 and sent to UCRC on January 23, 2013.*
 - http://inside.uog.edu/FacultySenate/Program Review/Log %23 4667 Bachelor of Business Administration Program Review (AY2007-2008 through AY2011-2012) 1-9-13.pdf
- Request for Technology Delivered Course BA 610 DE, Managerial Economics. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4679. Received on February 4, 2013 and sent to GCRC on February 15, 2013.
 - http://inside.uog.edu/FacultySenate/Course Request/Log %23 4679 Req for Tech Delivered Course BA 610 DE, Managerial Economics 1-29-13.pdf
- 3. Request for Technology Delivered Course BA 611 DE Strategic Marketing Management. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4680. Received on February 4, 2013 and sent to GCRC on February 15, 2013.
 - http://inside.uog.edu/FacultySenate/Course Request/Log %23 4680 Req for Tech Delivered Course BA 611 DE, Strategic Marketing Management 1-29-13.pdf

4. Request for Technology Delivered Course BA 620 DE, Financial Management. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4681. Received on February 4, 2013 and sent to GCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4681 Req for Tech Delivered Course BA 620 DE, Financial Management 1-29-13.pdf

5. Request for Technology Delivered Course BA 621 DE, Managerial Accounting. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4682. Received on February 4, 2013 and sent to GCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4682 Req for Tech Delivered Course BA 621 DE, Managerial Accounting 1-29-13.pdf

6. Request for Technology Delivered Course BA 622 DE, Statistical Analysis and Econometric Techniques. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4683. Received on February 4, 2013 and sent to GCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4683 Req for Tech Delivered Course BA 622 DE, Statistical Analysis and Econometric Techniques 1-29-13.pdf

7. Request for Technology Delivered Course BA 632 DE, Operations and Project Management. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4684. Received on February 4, 2013 and sent to GCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4684 Req for Tech Delivered Course BA 632 DE, Operations and Project Management 1-29-13.pdf

8. Request for Technology Delivered Course BA 710 DE, Advanced Topics in International Business. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4685. Received on February 4, 2013 and sent to GCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4685 Req for Tech Delivered Course BA 710 DE, Advanced Topics in International Business 1-29-13.pdf

9. Request for Technology Delivered Course BA 711 DE, Business Capstone Experience. Under review by GCRC (A. Ames, Chair). Contact person A. Santos (annette.santos@gmail.com). Log no. 4686. Received on February 4, 2013 and sent to GCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4686 Req for Tech Delivered Course BA 711 DE, Business Capstone Experience 1-29-13.pdf

10. <u>Program Change, Bachelor of Social Work Degree Program</u>. Under review by UCRC (A. Owen, Chair). Contact person LL. Natividad (lisanati@yahoo.com). Log no. 4687. *Received on February 5, 2013 and sent to UCRC on February 15, 2013.*

http://inside.uog.edu/FacultySenate/Program Change/Log %23 4687 Program Change, Bachelor of Social Work Degree Program 2-4-13.pdf

11. Request for Course Revision SW 250, Human Behavior and the Social Environment. Under review by UCRC (A. Owen, Chair). Contact person LL. Natividad (lisanati@yahoo.com). Log no. 4688. Received on February 5, 2013 and sent to UCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4688 Req for Course Revision, SW 250 Human Behavior and the Social Environment 2-4-13.pdf

12. Request for New Course SW 251, Human Behavior and the Social Environment II. Under review by UCRC (A. Owen, Chair). Contact person LL. Natividad (lisanati@yahoo.com). Log no. 4689. Received on February 5, 2013 and sent to UCRC on February 15, 2013.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4689 Req for New Course, SW 251 Human Behavior and the Social Environment II, 2-4-13.pdf

- C. <u>Immediate action requested by the originator.</u>
 - None

VI. OTHER BUSINESS

1. Discussion with Retention Committee Chair.

Promotion and Tenure Nomination Process Report.

ADJOURNED AT 3:45 PM

ATTACHMENTS: copies of all signed documents scheduled for Senate action

Program Review, Bachelor of Business Administration in Accounting Self-Study. Log no. 4570.

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4570 Program Review, Bachelor of Business Administration in Accounting 8-16-12.pdf

http://inside.uog.edu/FacultySenate/Review of the UCRC Program Review Team/Log %23 4657 BBAA Program Self-Study Report 12-3-12.pdf

2. Program Review, Anthropology Self-Study. Log no. 4579.

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4579 Anthropology Program Review 12-01-2011.pdf

http://inside.uog.edu/FacultySenate/Review of the UCRC Program Review Team/Log %23 4658 Review of the Undergraduate Program Self-Study in Anthropology 11-29-12.pdf

3. Program Review, Political Science Self-Study. Log no. 4580.

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4580 Political Science Self-Study Program Review 11-21-2011.pdf

http://inside.uog.edu/FacultySenate/Review of the UCRC Program Review Team/Log %23 4660 Review of the Undergraduate Program Self-Study in Political Science 11-29-12.pdf

Program Review, Psychology Self-Study. Log no. 4581.

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4581 Psychology Self-Study Program Review 4-8-2011.pdf

http://inside.uog.edu/FacultySenate/Review of the UCRC Program Review Team/Log %23 4659 Review of the Undergraduate Program Self-Study in Psychology 11-29-12.pdf

5. Request for New Course PS 307 Comparative Politics of Economic Development. Log no. 4335.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4335 CLASS for New Course PS 307- Comparative Politics of Economic Development 9-28-12.pdf

Request for Course Removal, AN/BI 360 Human Osteology. Under review by UCRC (A. Owen, Chair). Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4621. Distributed November 5, 2012.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4621 Reg for Course Removal AN-BI 360 Human Osteology 10-18-12.pdf

7. Request for New Course, AN 369 Special Topics. Log no. 4622.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4622 Req for New Course AN 369 Special Topics 10-18-12.pdf

8. Proposed revision to the Senate Special Rules. Log no. 4648.

http://inside.uog.edu/FacultySenate/Bylaws/Senate Special Rules/Log %23 4648 Proposed revision to the Senate Special Rules- Nov 15, 2012.pdf

9. Credit Hour Definition. Log no. 4578.

http://inside.uog.edu/FacultySenate/Standing Committee Correspondence/Log %23 4578 CLASS AAC's Draft Definition of a Credit Hour 8-17-12.pdf

10. Program Change, Fine Arts/ Art Track Major. Log no. 4665.

http://inside.uog.edu/FacultySenate/Program Change/Log %23 4665 UG Program Change- Fine Arts- Art Track Major 12-4-12.pdf