MINUTES

Session 10

of the

11th Faculty Senate of the University of Guam 2:00 – 3:45 PM April 19, 2012 L.G. School of Business and Public Administration Building, Room 262

Members Present: L. Ferrer N. Goetzfridt, Y. Iwata, J. Jenson, R. Jones, N. Li, A. Pereira, M. Ran, D. Rubinstein, P. Singh, K. Smith, J. Stoil

Members Absent: M. Artero, M. Golabi, G. Rojas, J. Zou

Chair: R. Jones Timekeeper: N. Goetzfridt Recorder: O. Elsegini

Graduate Curricula Review: M. Lander Undergraduate Curricula Review: D. Gugin General Education Review: M. Ehlert

I. OPENING ITEMS

- A. Called to Order at 2:00 p.m.
- B. Approved minutes of previous session: FS11, Session 9, March 15, 2012
- C. Reviewed agenda
- D. Consent agenda: SCE Nomination to BA Anthropology Program Self-Study Team (L. Biggs)

II. REPORTS.

- A. Standing Committee Reports (5 min. each)
 - 1. Executive Committee- R. Jones, Log No. 4510
 - 2. Institutional Excellence- K. Smith
 - 3. Faculty Excellence- J. Jenson
 - 4. Evaluations- M. Stoil
 - 5. University Budget & Planning- A. Pereira
- B. Review Committee Reports (5 min. each)
 - 1. Undergraduate Curricula, D. Gugin, Log No. 4515
 - 2. Graduate Curricula, M. Lander, Log No. 4523
 - 3. General Education, M. Ehlert, Log No. 4518
- C. SVP/ASA Report (10 min.)- A. Enriquez, Log No. 4509
- D. Parliamentarian Report (10 min.)- D. Rubinstein

III. ACTIONS

- A. Scheduled Action.
 - 1. <u>Request for Program Change Master of Education</u>. Reviewed by GCRC (M. Lander, Chair). Contact person R. Fee. (rfee@uguam.uog.edu). Log no. 4453. *Distributed February 15, 2012*.

Background: This request seeks to remove the admission requirement of a Graduate Record Exam score of 900 or higher or the Miller Analogy Test (MAT) score of 400 or higher. Neither the GRE nor the MAT will be required for admission to the Master of Education degree program. NCATE and the program SPA (Specialized Professional Accreditation) do not require these admission examinations.

<u>Review Process</u>: This request has received the following endorsements: SOE AAC on January 20, 2012 and the SOE Dean on January 25, 2012.

<u>Motion</u>: To endorse the GCRC's recommendation on the Request for Program Change Master of Education, as contained in Attachment 2.

Discussion: 10 minutes

Action Sought: Motion carried.

 <u>Request for Program Change Master of Arts Counseling</u>. Reviewed by GCRC (M. Lander, Chair). Contact person R. Fee. (rfee@uguam.uog.edu). Log no. 4454. *Distributed February* 15, 2012.

<u>Background</u>: This request seeks to remove the admission requirement of a Graduate Record Exam score of 900 or better or the Miller Analogy Test (MAT) score of 400 or higher. Neither the GRE nor the MAT will be required for admission to the Master of Counseling degree program. NCATE and the program SPA (Specialized Professional Accreditation) do not require these admission examinations.

<u>Review Process</u>: This request has received the following endorsements: SOE AAC and Dean on January 20, 2012.

<u>Motion</u>: To endorse the GCRC's recommendation on the Request for Program Change Master of Arts Counseling, as contained in Attachment 3.

Discussion: 10 minutes

Action Sought: Motion carried.

- <u>Request for Program Change, Pre-Engineering</u>. Reviewed by UCRC (D. Gugin, Chair). Contact person M. Moradi (moradi@uguam.uog.edu). Log no. 4455. *Distributed February 16, 2012*.
 - A. <u>Request for New Course ES 203 Mechanics of Materials</u>. Reviewed by UCRC (D. Gugin, Chair). Contact person M. Moradi. (@uguam.uog.edu). Log no. 4456a. *Distributed February 15, 2012*.

<u>Background</u>: This request changes the recommended Engineering Science curriculum to include ES 203 Mechanics of Materials. The basic content of ES 203 Mechanics of Materials is needed by students planning to continue in the engineering major.

<u>Review Process</u>: This request for program change and new course has received the following endorsements: CNAS AAC and Dean on February 15, 2012.

<u>Motion</u>: To endorse the UCRC's recommendation on the Request for Program Change, Pre-Engineering with a request for New Course, ES 203 Mechanics of Materials, as contained in Attachments 4 and 5.

Discussion: 10 minutes

Action Sought: Motion carried.

 Proposed Amendment to Senate Bylaws Article IV Section 1 to Delete References to Alternative Dates for the Faculty General Election and for the Submission of Nominations to the Faculty Election Commission. Reviewed by SEC (R. Jones, Chair). Contact person R. Jones (rmjones@uguam.uog.edu). Log no. 4460. Distributed February 23, 2012.

<u>Background</u>: This request is made to delete references to alternative dates for the Faculty General Election and for the submission of nominations to the Faculty Election Commission. The University calendar now identifies a Spring Break at semester week ten. The section in the Senate Bylaws, which provides for alternative dates due to potential conflicts with the scheduling of Easter Break, is no longer needed given the implementation of the revised University 5-year calendar.

<u>Review Process</u>: This request for a proposed amendment to the Senate Bylaws was distributed to the Faculty Senate on February 23, 2012 and was presented on March 15, 2012.

<u>Motion</u>: To endorse the SEC's recommendation on the Proposed Amendment to Senate Bylaws Article IV Section 1 to Delete Reference to Alternative Dates for the Faculty General Election and Submission of Nominations to the Faculty Election Commission, as contained in Attachment 6.

Discussion: 10 minutes

Action Sought: Motion carried.

 Proposed Change to the Undergraduate Program Review Process. Reviewed by SCIE (K. Smith, Chair). Contact person, K. Smith (kylesmithuog@gmail.com). Log no. 4459. Distributed February 23, 2012.

<u>Background</u>: This request follows review and pilot testing of proposed revisions to the Undergraduate Program Review process. Review criteria are identified in line with the annual program review process. Guidelines are updated. Report text and data are to be prepared for digital distribution for review and archiving.

<u>Review Process</u>: This request for a proposed change to the Undergraduate Program Review Process was distributed to the Faculty Senate on February 23, 2012 and was presented on March 15, 2012.

<u>Motion</u>: To endorse the SCIE's recommendation on the Proposed Change to the Undergraduate Program Review Process, as contained in Attachment 7.

Discussion: 10 minutes

Action Sought: Motion carried.

 Dr. Daniel L. Robertson for Emeritus Professor of English and Applied Linguistics. Submitted by CLASS AAC (J. Sellman, Chair). Contact person: SCE Chair, M. Stoil (mstoil@uguam.uog.edu). Log no. 4449. *Distributed January 23, 2012.*

<u>Background</u>: The SCE has reviewed and recommends the Emeritus Professor application of Dr. Daniel L. Robertson. The SCE finds that Dr. Robertson meets all criteria as identified by University policy.

<u>Review Process</u>: This request has received the following endorsements: CLASS AAC and Dean on January 20, 2012 and the SCE on March 15, 2012.

<u>Motion</u>: To endorse the SCE's recommendation on the Application of Dr. Daniel L. Robertson for Emeritus Professor of English and Applied Linguistics, as contained in Attachment 8.

Discussion: 10 minutes

Action Sought: Motion carried.

 <u>Request for Inclusion of Course in General Education Curriculum, PS 100 Introduction to</u> <u>Citizenship</u>. Reviewed by GERC (M. Lander, Chair). Contact person: H. Thompson (drhelent@uguam.uog.edu). Log no. 4062. *Distributed November 4, 2010*.

<u>Background</u>: The request for inclusion is made to provide an additional 100 level course in the General Education curriculum that does not require extensive education in social science technique and philosophy. This course request was made in 2010. Following the GERC's review, the request was distributed to the Faculty Senate on November 4, 2010, and was presented on November 18, 2010. Action should have been taken on December 2, 2010.

However, action by the Senate was not taken as the item was inadvertently dropped from the Senate agenda. The listing of this request for action on this agenda is to assure that the Senate's process is now complete.

<u>Review Process</u>: This request has received the following endorsements: CLASS AAC and Dean on October 13, 2010. The GERC reviewed to recommend on November 18, 2010.

<u>Motion</u>: To endorse the GERC's recommendation on the Request for Inclusion in General Education Curriculum, PS 100 Introduction to Citizenship, as contained in Attachment 9.

Discussion: 10 minutes

Action Sought: Motion carried.

- B. Pending Action.
 - None

IV. PRESENTATIONS

- A. Regular Presentation and Discussion.
 - 1. <u>Request for Program Change, BA Pacific Asian Studies</u>. Reviewed by UCRC (D. Gugin, Chair). Contact person H. Thompson (drhelent@uguam.uog.edu). Log no. 4435. *Distributed January 13, 2012*.

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4435 Req for Program Change- East Asian, Japanese & Chamorro Studies 12-19-11.pdf

 <u>Request for New Course, CM 301 Advanced Chamorro I – Reading</u>. Log no. 4433.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4433 Req for New Course CM 301 Advanced Chamorro I- Reading 12-19-11.pdf

2. <u>Request for New Course, CM 302 Advanced Chamorro II – Writing</u>. Log no. 4434.

http://inside.uog.edu/facultysenate/Course Request/Log %23 4434 Req for New Course CM 302 Advanced Chamorro II- Writing 12-19-11.pdf

3. Request for New Course, CM 412 Topics in Chamorro Studies. Log no. 4432.

http://inside.uog.edu/facultysenate/Course Request/Log %23 4432 Req for New Course CM 412 Topics in Chamorro Studies 12-19-11.pdf

2. <u>Request for Program Approval BA Chamorro Studies</u>. Under review by UCRC (D. Gugin, Chair). Contact person M. Bevacqua (mlbsquait@hotmail.com). Log no. 4436. *Distributed January 13, 2012*.

http://inside.uog.edu/facultysenate/Program Review/Log %23 4436 Req for Program Approval- BA Chamorro Studies 12-19-11.pdf

 <u>Request for Program Change Bachelor of Arts in Education Physical Education, Health and</u> <u>Sports Studies to Bachelor of Science, Physical Education/Health</u>. Under review by UCRC (D. Gugin, Chair). Contact person K. Murphy (kmurphy@uguam.uog.edu). Log no. 4473. *Distributed March 05, 2012.*

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4473 Req for Program Change- Physical Education, Health, and Sports Studies 2-29-12.pdf

NOTE: The disposition of Item IV.A.4 was changed to Pending Presentation at the request of the GCRC Chair during the meeting.

 <u>Request for Program Change Master of Arts in English.</u> Under review by GCRC (M. Lander, Chair). Contact person A. Hartig (ahartig@uguam.uog.edu). Log no. 4475. *Distributed March* 09, 2012.

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4475 Req for Graduate Program Change, Master of Arts in English 3-7-12.pdf

 Bachelor of Arts, Division of English and Applied Linguistics Program Self-Study. Reviewed by UCRC (D. Gugin, Chair). Contact person M. Bednarzyk (mbednarzyk@yahoo.com). Log no. 4382. Distributed November 08, 2011.

http://inside.uog.edu/facultysenate/Program Review/Log %23 4382 Div of Eng & App Ling Program Review 5-4-11.pdf

- B. <u>Pending Presentation.</u>
 - None
- C. Immediate action requested by the originator.
 - <u>Request for Course Revision, EN 550 Literary Forms to EN 550 Environmental Literature</u>. Reviewed by GCRC (M. Lander, Chair). Contact person A. Hartig (ahartig@uguam.uog.edu). Log no. 4384. *Distributed October 26, 2011*.

<u>Motion</u>: To endorse the GCRC's recommendation on the Request for Course Revision, EN 550 Literary Forms to EN 550 Environmental Literature, as contained in Attachment 10.

Discussion: 10 minutes

Action Sought: Motion carried.

NOTE: The disposition of Item IV.C.2 was changed to Pending Presentation at the request of the GCRC Chair during the meeting.

 <u>Request for Technology Delivered Course ED 655 Principles and Practices in Special</u> <u>Education</u>. Under review by GCRC (M. Lander, Chair). Contact person R. Fee (rfee@uguam.uog.edu). Log no. 4325. *Distributed September 12, 2011.*

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4325- SOE Request for Technology Delivered Course ED 655- Principles and Practices in Special Education 9-12-11.pdf

V. DISTRIBUTIONS

- A. <u>Regular Distribution</u>.
 - 1. <u>Request for Policy and Regulations Change</u>. Under review by SCIE (K. Smith, Chair). Contact person J. Sellmann (jsellman@uguam.uog.edu). Log no. 4470 & 4470a. *Distributed March 15, 2012*.

http://inside.uog.edu/FacultySenate/Policies and Regulations Change Request/Log %23 4470 Undergraduate Catalog Change Req Form 2-21-12.pdf

http://inside.uog.edu/FacultySenate/Policies and Regulations Change Request/Log %23 4470a Graduate Bulletin Change Req Form 2-21-12.pdf

 <u>Request for Program Change Bachelor of Arts in Education, Major: Secondary Education</u>. Under review by UCRC (D. Gugin, Chair). Contact person R. Fee (rfee@uguam.uog.edu). Log no. 4491. *Distributed April 02, 2012.*

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4491 Req for Program Change to BA Education, Major- Secondary Education 03-30-12.pdf

 <u>Request for Program Change Bachelor of Arts in English, Major Requirements/ Literature</u> <u>Emphasis</u>. Under review by UCRC (D. Gugin, Chair). Contact person H. Thompson (drhelent@uguam.uog.edu). Log no. 4493. *Distributed April 02, 2012.* http://inside.uog.edu/FacultySenate/Program Review/Log %23 4493 Req for Program Change to English Major Requirements-Literature Emphasis 04-02-12.pdf

Survey of American Literature I, 04-02-12.pdf

- A. <u>Request for Course Removal, EN 211 Survey of American Literature I</u>. Log no. 4494. http://inside.uog.edu/FacultySenate/Course Request/Log %23 4494 Reg for Course Removal of EN 211
- B. <u>Request for Course Removal, EN 217 World Literature I: Beginnings to the 16th century.</u> Log no. 4495.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4495 Req for Course Removal of EN 217 World Literature I- Beginnings to the 16th century 04-02-12.pdf

C. <u>Request for Course Removal, EN 313 British Literature: Beginnings to 1800</u>. Log no. 4496.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4496 Req for Course Removal of EN 313 British Literature- Beginnings to 1800, 04-02-12.pdf

D. <u>Request for Course Revision, EN 218 World Literature II: 16th century to the present</u>. Log no. 4497.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4497 Req for Course Revision to EN 218 World Literature II- 16th century to the present 04-02-12.pdf

E. <u>Request for Course Revision, EN 314 British Literature: 1800 to present</u>. Log no. 4498.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4498 Req for Course Revision to EN 314 British Literature- 1800 to present 04-02-12.pdf

F. <u>Request for Course Revision, EN 212 Survey of American Literature II</u>. Log no. 4499.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4499 Req for Course Revision to EN 212 Survey of American Literature II, 04-02-12.pdf

- G. <u>Request for New Course, EN 225 Introduction to Literary Criticism</u>. Log no. 4500. <u>http://inside.uog.edu/FacultySenate/Course Request/Log %23 4500 Req for New Course EN 225</u> <u>Introduction to Literary Criticism 04-02-12.pdf</u>
- Proposed Amendment to Senate Bylaws Article IX Section 1 to change the date of the assumption of Academic Review Committee duties from immediately following certification of the general election to the inaugural session of the incoming Faculty Senate and further to specify the participant members who vote for committee chair and secretary. Reviewed by SEC (R. Jones, Chair). Contact person R. Jones (rmjones@uguam.uog.edu). Log no. 4507. Distributed April 19, 2012.

http://inside.uog.edu/FacultySenate/Bylaws/Log %23 4507 Bylaws-Amendment-Article IX Section 1- Change the date of the assumption of ARC duties 04-19-2012.pdf

 Proposed Amendment to Senate Bylaws Article VIII Sections 3 and 4 to transfer duties for reviewing candidates for honorary degrees from the Standing Committee on Evaluation to the Standing Committee on Faculty Excellence. Reviewed by SEC (R. Jones, Chair). Contact person R. Jones (rmjones@uguam.uog.edu). Log no. 4508. Distributed April 19, 2012.

http://inside.uog.edu/FacultySenate/Bylaws/Log %23 4508 Bylaws-Amendment-Article VIII Section 3 & 4- Transfer duties for reviewing candidates for honorary degree from SCE to SCFE 04-19-2012.pdf

B. <u>Pending Distribution</u>.

 <u>Request for New Course, AN 462/G Advanced Field Methods in Archaeology</u>. Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4377. Received and sent to GCRC on October 21, 2011.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4377 Req for New Course AN462-G Advanced Field Methods in Archaeology 10-7-11.pdf

 <u>Request for Course Revision AN 262 Basic Field Methods in Archaeology.</u> Contact D. Farrer (dr.farrer@yahoo.com). Log no. 4378. Received and sent to UCRC on October 21, 2011.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4378 Req for Course Revision AN262 Basic Field Methods in Archaeology 10-7-11.pdf <u>Request for New Course, AN 490/G Special Projects in Anthropology: Field Methods in</u> <u>Landscape Archaeology.</u> Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4380. Received and sent to GCRC on October 21, 2011.

http://inside.uog.edu/FacultySenate/Course Request/Log %23 4380 Req for New Course AN490-G Special Projects in Anthropology 10-7-11.pdf

- C. Immediate action requested by the originator.
 - 1. <u>Spring 2012 Prospective Graduates List.</u> Contact person J. Ulloa-Heath (julieuh@uguam.uog.edu). Log no. 4490. *Distributed to Senate on April 10, 2012.*

<u>Background</u>: The Senate's review of the current list of prospective graduates for Spring 2012 is requested in accordance with established University practice, and subject to certification by the University Registrar that candidates have met all conditions required for graduation. The Request for Immediate Action is made by the SEC to comply with the process whereby the Faculty Senate submits its endorsement prior to action by the University of Guam Board of Regents at its scheduled meeting of April 26, 2012.

<u>Motion</u>: To endorse the Prospective Graduates List, Spring 2012 subject to certification by the University Registrar, as contained in Attachment 11.

Discussion: 10 minutes

Action Sought: Motion carried.

VI. OTHER BUSINESS

- A. <u>Standing Committee on Institutional Excellence's Report on the State of the Institution</u>. Log No. 4514
- B. Faculty Senate President's End of Year Report. Log No. 4517
- C. <u>Commendation to Senate President Dr. Roseann Jones</u> "That the Senate enter into the record of this meeting its commendation to Senate President Roseann Jones for her four consecutive years of exemplary leadership and unstinting devotion to the quality of faculty governance at the University of Guam." Log No. 4525

ADJOURN AT 3:56 PM

ATTACHMENTS: copies of all signed documents scheduled for Senate action

- <u>SCE Nomination to BA Anthropology Self-Study Review Team</u>. Log no. 4503. <u>http://inside.uog.edu/FacultySenate/Standing Committee Correspondence/Log %23 4503 SCE Memo-Recommendation of Dr. Laura F. Biggs to the B.A. Anthropology Program Review Team 4-19-12.pdf
 </u>
- Program Change Request, Master of Education. Log no. 4453. <u>http://inside.uog.edu/FacultySenate/Program Review/Log %23 4453 Reg for Program Change- Master of Education</u> <u>1-25-12.pdf</u>
- Program Change Request, Master of Arts Counseling. Log no. 4454.
 http://inside.uog.edu/FacultySenate/Program Review/Log %23 4454 Program Change Request, Master of Arts of Counseling 1-25-12.pdf
- 4. <u>Program Change Request, Pre-Engineering</u>. Log no. 4455. <u>http://inside.uog.edu/FacultySenate/Program Review/Log %23 4455 Req for Program Change- Pre-Engineering Program 2-15-12.pdf</u>
- <u>Request for New Course ES 203 Mechanics of Materials</u>. Log no. 4456a. <u>http://inside.uog.edu/FacultySenate/Course Request/Log %23 4456a Req for New Course ES 203 Mechanics of</u> Materials 04-04-12.pdf

 Proposed Amendment to Senate Bylaws Article IV Section 1 to Delete Reference to Alternative Dates for the Faculty General Election and Submission of Nominations to the Faculty Election Commission. Log no. 4460.

http://inside.uog.edu/FacultySenate/Bylaws/Log %23 4460 Bylaws-Amendment-Article IV Section 1- Deleting Alternative Date for Faculty General Election 2012-04-19.pdf

- Proposed Change to the Undergraduate Program Review Process. Log no. 4459. <u>http://inside.uog.edu/FacultySenate/Standing Committee Correspondence/Log %23 4459 SCIE Proposed Und Self-Study Template Rev 2-21-12.pdf</u>
- Dr. Daniel L. Robertson for Emeritus Professor of English and Applied Linguistics. Log no. 4449.

http://inside.uog.edu/FacultySenate/Standing Committee Correspondence/Log %23 4449 CLASS Recommendation of Dr. Daniel Robertson for Professor Emeritus 1-20-12.pdf

9. Request for Inclusion in General Education Curriculum, PS 100. Log no. 4062.

http://inside.uog.edu/FacultySenate/Program Review/Log %23 4062-Addition to PS100 to General Education Requirement category 4.pdf

 <u>Request for Course Revision, EN 550 Literary Forms to EN 550 Environmental Literature</u>. Log no. 4384.

http://inside.uog.edu/facultysenate/Course Request/Log %23 4384 Req for Course Revision EN 550 Literary Forms 10-25-11.pdf

11. Spring 2012 Prospective Graduates List. Log no. 4490.

http://inside.uog.edu/FacultySenate/Agenda/2011-2012 Prospective Graduates/Log %23 4490 DRAFT Spring 2012 Prospective Graduate Listing 03-28-12.pdf

N. Goetzfridt, P

Date Approved