**Honorary Degree Recommendation Packet**

**Honorary Degree Candidate and Recommender’s Information Form**

**Directions:** Fill out this form and return it signed along with the recommendation letter in the format below. An up-to-date CV of the person being recommended is required for the submission package to be complete. In complete packages will be returned without action.

Name of Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact number(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Honorary Degree Sought for Candidate (only one (1)):

[ ] Doctor of Laws, *honoris causa* (LL.D. (h.c.))

*Awarded for outstanding scholarly achievement in law or for exceptional service to the University or the community at large.*  *Shows a high order of significant or lasting achievements or contributions over time or over a lifetime of achievements.*

[ ] Doctor of Humane Letters, *honoris causa* (D.H.L. (h.c.))

*Awarded for outstanding achievement in the humanities, social sciences, or in the performing arts, of a scholarly or creative nature. Shows a high order of significant or lasting achievements or contributions over time or over a lifetime of achievements.*

[ ] Doctor of Business Management, *honoris causa* (D.BM. (h.c.))

*Awarded for outstanding achievement in business or for exceptional service to the University or the community at large. Shows a high order of significant or lasting achievements or contributions over time or over a lifetime of achievements.*

[ ] Master of Micronesian Traditional Knowledge

*Awarded to an indigenous expert in a field of traditional knowledge. Shows a high order of significant or lasting achievements or contributions over time or over a lifetime of achievements.*

*Note: Honorary Degree of Master[s] of Micronesian Traditional Knowledge will be made during Fañomnåkan Commencement exercises effective Fañomnåkan 2010. No more than one (1) such award may be made per year (BOR Resolution 10-16).*

[ ] Bachelor of Community Services, *honoris causa* (B.CS (h.c.))

*Awarded for exceptional service to the University or the community at large. Shows a high order of significant or lasting achievements or contributions over time or over a lifetime of achievements.*

**Recommender’s Information**

Per policy, a recommender must be from at least one of the categories below:

Member of: [ ]Current or former UOG Employee

 [ ] Current UOG Student or Graduate (alumni) of UOG

 [ ] Current or former Board of Regents

Name of Recommender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact number(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to the Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Honorary Degree Recommendation Packet**

**Recommender’s Recommendation Letter Template**

<Recommender’s mailing address/Letterhead>

<date>

TO: UOG Board of Regents' Honorary Degree Committee

FROM: <Recommender's name>

RE: Honorary Degree Recommendation for <candidate's name>

**Directions**

*The recommendation letter is a statement of the significance of the candidate’s achievements, efforts and work over an extended period of time or lifetime achievements as prepared by the recommender. The letter must be attached to the “Candidate and Recommender’s Information Form” for review and must be no less than 500 words and no more than 1,000 words. It should also be reflected in the updated curriculum vitae (CV). In considering a person for recommendation, the following questions should be addressed as they will serve as critical information to evaluate achievements towards the proposed honorary degree. Use measurable and quantifiable data in support of your recommendation whenever possible.*

It is critical to understand that the recommendation must stand-alone in content for review. Therefore, a good and clear write up meeting the standards/criteria listed below supports a competitive application.

Honorary Degrees are a means to recognize *experts in indigenous knowledge and/or* *distinguished* individuals who made *significant contributions* to the University and knowledge of the community over an *extended period of time or lifetime achievements* in their field*,* or whose *outstanding personal or professional endeavors complement the University’s role and mission over an extended period of time, or lifetime achievements*. Candidates must be viewed by the university community as *unique, recognizable figures* whose public recognition *brings honor* on the University of Guam (UOG). Successful candidates are deemed to embody the values and culture our University is looking to foster and uphold and show a high order of significant or lasting achievements or contributions over time or over a lifetime of achievements. The sanctity of this award rests within the evaluation and selection process of the candidate.

1. Explain/detail up to five (5) ways the candidate shows a high order of achievement, including significant or lasting contributions to a profession and/or discipline, over an extended period of time, or life-time achievements.
2. Describe the candidate's outstanding intellectual, creative, or leadership capabilities.
3. Describe the candidate's reputation, character, and dedication.
4. Describe how the candidate has made a difference in the significant or lasting contribution to the betterment of our island, region, or nation over an extended period of time, or a lifetime.
5. Describe how the candidate has overcome serious obstacles in attaining a significant record of achievement.

*Attachment: Current Curriculum Vitae (CV) developed by the Recommender.*